

INSME ASSOCIATION
2004 MEMBERS COMPENDIUM



International Network for SMEs

DECEMBER 2004

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COUNTRIES



National Agency for the Valorisation of Research Results and Technological Development – ANVREDET

General Information

	<ul style="list-style-type: none"> • Type of Institution Public/Governmental body • Mission Innovation and technology transfer <ul style="list-style-type: none"> - To identify and select the results of the research that has to be promoted; - To contribute in better exploiting the results of the research in order to promote the development and technology innovation; - To develop and promote the cooperation and the exchanges between the research sector and the clients in order to guarantee the promotion and the technologies transfer especially towards the SMEs; - To encourage and support every initiative aimed to develop the technology and to implement the innovative actions; - To assist the inventors for the setting up of prototypes, market research, partner search and licence protection.
Registry Information	<ul style="list-style-type: none"> • Year of Establishment January 2002
	<ul style="list-style-type: none"> • Address 37, Parc Miremont Bouzaréah Algeria Tel: +213 (0) 21 93 59 39 Fax: +213 (0) 21 93 59 39
	<ul style="list-style-type: none"> • Web Site http://www.anvredet.org
	<ul style="list-style-type: none"> • E-mail info@anvredet.org (general address) derdour@anvredet.org (address of the INSME contact)
	<ul style="list-style-type: none"> • Contact Person (Representative in the INSME General Assembly) Mr. <i>Mohamed Derdour</i> Director General
Facts and Figures	<ul style="list-style-type: none"> • Budget/financial allocation 100% public funding

	<ul style="list-style-type: none">• Operational offices abroad No offices abroad
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National Institute of Industrial Technology – INTI

General Information

	<ul style="list-style-type: none"> • Type of Institution INTI is a public organisation that operates under the Secretariat of Industry, Commerce and Small and Medium Sized Enterprises of the Argentinian Ministry of Economy and Production. • Mission INTI aims to support the national industry by offering technical and technological assistance and know-how, favouring the compliance of technical and quality standards and regulations, and promoting the competitiveness in the international markets. INTI is also responsible for the integration of the community to the productive system. The organisation currently has 29 R+D centres (including regional delegations) in the whole Argentinian territory. It employs almost 1.200 people.
Registry Information	<ul style="list-style-type: none"> • Year of Establishment INTI was founded in 1957 • Address Av. Leandro N. Alem 1067 – 7th Floor (1001) Buenos Aires Argentina Tel: + 54 11 4313 3966/ + 54 11 4313 3368 Fax: + 54 11 4313 0931 • Web Site http://www.inti.gov.ar • E-mail consultas@inti.gov.ar (general address) rferraro@inti.gov.ar (address of the INSME contact) • Contact Person (Representative in the INSME General Assembly) Mr. <i>Ricardo Ferraro</i> Member of the Board of Directors
Facts and Figures	<ul style="list-style-type: none"> • Budget/financial allocation 100% public funding INTI is funded by public sources from the National Treasury (73,94%), internal (6,58%) and external transfers (17,56%), and by own resources (1,90%) from the provision of technical services by their I+D Centres to different industrial sectors. • International relationships (membership, collaboration,..)

	INTI operates through a network of delegations and regional centres in the countryside and has already developed strategic partnership with similar organisations from MERCOSUR (Common Market of the South) since 1998.
	<ul style="list-style-type: none"> • Operational offices abroad <p>No offices abroad</p>

General information related to services and projects

<p>Services and projects</p>	<ul style="list-style-type: none"> • Type of services provided - <u>Technical assistance</u>: advisory and consultancy to solve technological problems applied to processes and products; - <u>Research and development of products and/or processes</u>; - <u>Tests and analyses</u>: INTI counts on their own laboratories and on a high qualified personnel to develop tests and analyses on diverse industrial sectors; - <u>Training courses</u>; - <u>Certifications</u>.
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Federal Ministry for Economic Affairs and Labour - BMWA

Enterprise and Technology Department

General Information

	<ul style="list-style-type: none"> • Type of Institution <p>Governmental Body</p> <ul style="list-style-type: none"> • Mission <p>The Enterprise and Technology Department is one of more departments in the Federal Ministry for Economic Affairs and Labour (for the organisation chart see http://www.bmwa.gv.at/BMWA/Ministerium/Organigramm/default.htm)</p> <p>Corporate competitiveness as well as securing and creating jobs certainly are among those subjects that are foremost in our minds today. As the past has shown, it is almost exclusively the small and medium-sized enterprises that have managed to achieve job growth. In particular, innovative SMEs poised to grow have an enormous employment potential that is excellently suitable to alleviate the unemployment problem in the longer term.</p> <p>The Enterprises and Technology Department perceives as its primary task to create a framework that favours structural improvement, development and growth among companies, promotes innovation and new technologies, assists start-ups and ensures unrestricted access to the market.</p> <p>Within the scope of its competences, the Department strives to establish a business-friendly environment and thus help local enterprises to improve their international competitiveness. Special attention is given to including business-policy aspects in all sectors affecting the economy (such as environment, labour, social welfare, research, education, liberalisation, globalisation).</p> <p>Among the Department's core domains are fundamental issues of corporate policy at national, European and international level, industrial code issues, environmental laws at SME level, vocational training, safety and harmonisation of technical subjects, the European conformity assessment system including accreditation and mutual recognition of equipment safety, health and safety at work, technical and scientific research, as well as research and technology policy.</p> <p>For further information on the activities of the Enterprise and Technology Department and/or the Ministry for Economic Affairs and Labour please consult the english version of the Ministry's website at: www.bmwa.gv.at</p>
Registry Information	<ul style="list-style-type: none"> • Address <p>Headquarters: Stubenring 1, 1010 Vienna Austria Tel: +43 1 71100 – 0 Fax: +43 1 714 27 19</p>

	<ul style="list-style-type: none"> • Web Site http://www.bmwa.gv.at
	<ul style="list-style-type: none"> • E-mail service@bmwa.gv.at (general address) eva.hribernig@bmwa.gv.at (address of the INSME contact)
	<ul style="list-style-type: none"> • Contact Person (Representative in the INSME General Assembly) Ms. <i>Eva Hribernig</i> Deputy Head Department for Enterprises and Technology
Facts and Figures	<ul style="list-style-type: none"> • Budget/financial allocation 100% Public funding

General information related to services and projects

Services and projects	<ul style="list-style-type: none"> • Type of services provided <i>Please consult the english version of the homepage of the Federal Ministry for Economic Affairs and Labour.</i>
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Austrian Institute for SME Research – KMU FORSCHUNG AUSTRIA

General Information	
	<ul style="list-style-type: none"> • Type of Institution Independent, private, non-profit association. • Mission <ul style="list-style-type: none"> - Provision of data and information as a basis for decision-making; - Social and economic research focussing on small and medium-sized enterprises (SME); <p>The Austrian Institute for SME Research, with approximately 30 members of staff, is the largest research institute in Austria focusing on small and medium-sized enterprises (SMEs). The Institute has more than fifty years of experience in conducting research and is well-known for its scientific quality as well as the practical and user-friendly presentation of its findings.</p>
Registry Information	<ul style="list-style-type: none"> • Year of Establishment 1952
	<ul style="list-style-type: none"> • Address Gusshausstrasse, 8 A – 1040 Vienna Austria Tel: +43 1 505 9761/ +43 1 505 9739 Fax: +43 1 503 4660
	<ul style="list-style-type: none"> • Web Site http://www.kmuforschung.ac.at/
	<ul style="list-style-type: none"> • E-mail office@kmuforschung.ac.at (general address) a.radauer@kmuforschung.ac.at (address of the INSME contact)
	<ul style="list-style-type: none"> • Contact Person (Representative in the INSME General Assembly) Mr. <i>Alfred Radauer</i> Researcher
Facts and Figures	<ul style="list-style-type: none"> • Budget/financial allocation 80% private funding 20% public funding
	<ul style="list-style-type: none"> • International relationships (membership, collaboration,..) It co-operates with research institutes in almost every country in Europe and with numerous international organisations. As a member of worldwide research networks, the exchange of international know-how is guaranteed.

	<p><i>Membership:</i></p> <ul style="list-style-type: none"> - Austrian Cooperative research (ACR) - European Association for Education and Research in Commercial Distribution (EAERCD) - European Council for Small Business (ECSB) - European Evaluation Society (EES) - European Network for SME Research (ENSR) - German Evaluation Society (DeGEval) - International Council for Small Business (ICSB) - International Small Business Congress (ISBC) - Plattform Forschungs- und Technologieevaluierung GecbR (Plattform fteval) - Rencontres de St. Gall.
	<ul style="list-style-type: none"> • Operational offices abroad <p>No offices abroad</p>

General information related to services and projects

<p>Services and projects</p>	<ul style="list-style-type: none"> • Type of services provided <p>The business activities of the Austrian Institute for SME Research are divided into three areas:</p> <ul style="list-style-type: none"> - contract and self-financed research; - the establishment and development of databases; and - know-how transfer. <p>The content of these strategic business activities focuses mainly on SME specific topics and on the informational needs of relevant addressees.</p>
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Enterprise Performance Improvement Centre – GOLEM IMS GES. M.B.H.

General Information	
	<ul style="list-style-type: none"> • Type of Institution <p>GOLEM IMS GMBH is a private company with Enterprise Performance Improvement Center (EPIC) as its main division.</p> <ul style="list-style-type: none"> • Mission <p>EPIC supports implementation of the Contract between UNIDO and GOLEM IMS GmbH on Development, Distribution, Training and Supporting for UNIDO Business Performance Software products. It integrates activities of several business partners in different countries into a joint package of upgrade services for SMEs.</p> <p><i>GOLEM IMS (Integrated Microelectronics Solutions) GmbH</i> is a development and consulting company specialising in providing IT based upgrading programmes for enterprises, training of entrepreneurs based on UNIDO Methodology and Business Performance Software and solutions for improving business performance, competitiveness, productivity, quality and sustainability of SMEs.</p>
Registry Information	<ul style="list-style-type: none"> • Year of Establishment <p>Founded in 1990 in Vienna, Austria.</p>
	<ul style="list-style-type: none"> • Address <p>Hausfeldstr. 22/1/7 A-1220 Vienna Austria Tel: +43 699 19 473 508 Fax: +431 269 7044 (e-mail communications are preferable)</p>
	<ul style="list-style-type: none"> • Web Site <p>http://www.win2biz.com</p>
	<ul style="list-style-type: none"> • E-mail <p>info@win2biz.com (general address) bizsw@hotmail.com (address of the INSME contact)</p>
	<ul style="list-style-type: none"> • Contact Person (Representative in the INSME General Assembly) <p>Dr. <i>Serge Golovanov</i> Director, General Manager INSME Think Tanker</p>
Facts and Figures	<ul style="list-style-type: none"> • Budget/financial allocation <p>100% private funding</p>
	<ul style="list-style-type: none"> • International relationships (membership, collaboration,..) <p>Counterparts in programme implementations are in the UK, Egypt, Russia, Brazil, Colombia, Thailand, Lebanon, Slovakia, India, the new ones are in establishment. Member of INSME.</p>

	<ul style="list-style-type: none"> • Operational offices abroad <p>Development and support teams in Russia and Slovakia.</p>
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General information related to services and projects

<p>Services and projects</p>	<ul style="list-style-type: none"> • Type of services provided <ul style="list-style-type: none"> - Development and implementation of training programs for entrepreneurs introducing continuous improvement practices increasing SME competitiveness, productivity, quality, sustainability and entrepreneurship performance management skills. - Establishing of the international network for business partners providing regional training and consulting services to enterprises based on UNIDO methodology and business performance management software. - Support of national and regional counter-partners in provision of SME upgrade services to their clients. - Certification of the partners, enterprises and entrepreneurs participating in the Training Programmes for SME. - Consulting and developing solutions for national and international agencies and financial institutions in SME upgrade issues, analysis of results, development of proposals regarding effective strategies and policies as well as real time monitoring of industries and investment efficiency traceability. - Development of the UNIDO business performance management software upgrades, relevant know-how and methodology. - Production and distribution of the software and updates via authorised channels. - Development the reference database of international industrial performance. <ul style="list-style-type: none"> » Partnerships and customers <ul style="list-style-type: none"> - International and national agencies supporting entrepreneurship, private sector industrial upgrade, productivity and competitiveness of SME in countries - Policy makers, Industrial associations, Chambers of Commerce and Trade, intermediaries, Productivity, Quality and Management Training Centers, <p>Through long term collaboration with UNIDO started as of 1990, the organisation developed several IT tools and integrated it into a service package for business performance management upgrade at SMEs as of 2000. The software tools have UNIDO copyright and are developed under special service agreement with UNIDO as of 1998.</p> <p>The experience of applying UNIDO IT tools in various UNIDO programmes in different countries allowed elaborating unique, practical, focused and targeted services package providing for effective upgrading of various SME sectors as well as improved traceability of investments into SME's. The package is delivered in the framework of training programmes for SME and results in considerable, measurable and documented increase of major performance indicators such as competitiveness, productivity, quality, production capacities of regional industries and business intelligence of participating managers and entrepreneurs. It facilitates further path of participating SMEs to ISO 9000 standardization as well as real-time transparency of businesses for investors and financial institutions.</p> <p>The SME upgrade programmes are implemented for various national and international organisations in collaboration with national counterparts.</p>
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Bangladesh Enterprise Institute- BEI

General Information

	<ul style="list-style-type: none"> • Type of Institution Individual Intermediary • Mission The BEI promotes and articulates issues of importance to the private sector and seeks to influence policy and to initiate measures crucial to the development of a market oriented economy as well as sustainable growth of trade, commerce and industry. BEI has particular interest in the support and growth of SMEs, which have the potential to be the engine of growth in Bangladesh. The main priorities of BEI are: <ul style="list-style-type: none"> - SMEs: BEI has been working towards establishing an enabling environment for SMEs in Bangladesh. The range of initiatives undertaken include studies to measure and reduce the regulatory constraints SMEs face in starting and operating a business in Bangladesh, to productivity mapping studies of SMEs in particular sub-sectors, to a general investment climate study in Bangladesh, which has led to conducting biannual panel surveys of SMEs from the manufacturing and service sectors. Also, BEI has played a key role in the National Taskforce on Development of SMEs, which was convened to draft a national SME policy. BEI continues to be part of the national taskforce to monitor the implementation of this policy. - Corporate Governance: BEI has worked extensively in implementing sound corporate governance practice in Bangladesh with its continuous research and advocacy work. In April 2004, BEI launched the code of Corporate Governance for Bangladesh the first comprehensive code that if fully implemented could revitalize the economy benefiting the public and private companies, banks and financial institutions, NGOs and State Owned Enterprises. Pipeline initiatives include providing a customized training on Corporate Governance and Corporate Socially Responsible practices to SME directors. - E-Government and E-commerce: BEI has been active in advocating the adoption of E-government and E-commerce in Bangladesh to increase better transparency and accountability of the services provided by the government, reduce the time taken in providing these services, and reduce the cost of doing business in Bangladesh.
Registry Information	<ul style="list-style-type: none"> • Year of Establishment The Bangladesh Enterprise Institute (BEI) was established by a Deed of Trust on 10 October, 2000 with the support of leading business personalities of Bangladesh. • Address House 20 Road 5 Gulshan 1 Dhaka 1212 Bangladesh Tel: + 880 2 9892662-3

	<p>Fax: + 880 2 9888583</p> <ul style="list-style-type: none"> • Web Site Http://www.bei-bd.org • E-mail bei@bol-online.com (general address) farooqsobhan@gmail.com (address of the INSME contact) • Contact Person (Representative in the INSME General Assembly) Mr. <i>Farooq Sobhan</i> President
Facts and Figures	<ul style="list-style-type: none"> • Budget/financial allocation Initial seed money was provided by the private sector and a part of it serves as endowment to fund part of BEI's projects. Currently, the main source of income for BEI is from the work it undertakes for various donor and private sector companies. BEI has received generous support from its Board of Governors. It is presently fully financed by the Board. If required, in the future in furtherance of its objectives, the BEI consider alternative sources of funding.



Network of Flemish Innovation Actors - IWT

General Information

	<ul style="list-style-type: none"> • Type of Institution Network • Mission The Network of Flemish Innovation Actors ('Vlaams Innovatienetwerk') aims at stimulating technological innovation in Flemish industry by providing services to local companies. The members of the network are local intermediaries and are involved in innovation stimulation measures with a thematic, technological or regional emphasis.
<p>Registry Information</p>	<ul style="list-style-type: none"> • Year of Establishment In 1997 the IWT (Institute for the Promotion of Innovation through Science and Technology in Flanders) and a number of intermediary innovation actors in Flanders launched a network that aimed at assisting local SMEs in their innovation efforts: the IWT-KMO-Netwerk. SMEs could present questions related to innovation to the network and in return the network brought the SMEs in contact with the most relevant locally available expertise needed to answer those questions. In 2000 this IWT-KMO-Netwerk was evaluated involving SME-clients, other SMEs and all network members. As a result of that, the network's mission was broadened: not only would it try to anticipate to questions of SMEs (as it used to do) but it would provide a learning platform for both SMEs and the actual members of the network (intermediaries): the communications platform (web based) was further developed to allow a more optimised exchange of information. The new setup was launched in 2000 under the new name '<i>Vlaams Innovatienetwerk</i>' (Flemish Innovation Network). In support of Flemish intermediary innovation actors, the Flemish government launched its VIS-programme (VIS = '<i>Vlaamse Innovatie Samenwerkingsverbanden</i>' – Flemish Innovation Co-operation associations): this programme supports local intermediaries that are involved in innovation stimulation measures towards local industry with either a thematic, technological or a regional emphasis. The IWT is co-ordinating this programme. The support measures of the VIS-programme contribute largely to the further development and expansion of the Flemish Innovation Network: mid-2004 the network has 82 member-organisations involving 327 experts. • Address Bischoffsheimlaan 25 1000 Brussels Belgium Tel: +32 2 2090957 Fax: +32 2 2231181 • Web Site http://www.innovatienetwerk.be • E-mail fs@iwt.be (general address) bdp@iwt.be (address of the INSME contact)

	<ul style="list-style-type: none"> • Contact Person (Representative in the INSME General Assembly) Mr. <i>Bernard De Potter</i> Director Innovation Stimulation
Facts and Figures	<ul style="list-style-type: none"> • Budget/financial allocation The activities of the members of the network are funded for 80% with public funds (Flemish government) and 20% with private funds. Coordination actions to foster the collaboration between the members of the network (e.g. an e-tool www.innovatienetwerk.be) are mostly fully funded by government.
	<ul style="list-style-type: none"> • International relationships (membership, collaboration,..) IWT is member of the TAFTIE Board. As IRC for Flanders, IWT is involved in the IRC-Network.
	<ul style="list-style-type: none"> • Operational offices abroad No offices abroad

General information related to services and projects

Services and projects	<ul style="list-style-type: none"> • Type of services provided Supporting SME's in their innovation efforts by: <ul style="list-style-type: none"> - Identifying the right expertise to solve questions from the SMEs - Awareness actions related to technological innovation either by visiting companies individually or by organising seminars and other events (visits to expertise/research centres, brokerage events,...) - Individual assistance to local SMEs related to innovation issues.
	<ul style="list-style-type: none"> • Method for the supply of services <ul style="list-style-type: none"> - Organisation of events (seminars, visits to expertise/research centres, brokerage events, workshops,...) - Individual visits of network-experts to SMEs - The 'Vlaams Innovatienetwerk' is using internet-technology to provide the necessary communication channels. The public website (http://www.innovatienetwerk.be) allows the visitors to get information on the network members (expertise) and events organised within the network. A separate extranet allows the actual network members to exchange information.

Walloon Business House for Europe – MEWE

General Information

	<ul style="list-style-type: none"> • Type of Institution Public/Governmental body • Mission To connect the economic operators of Wallonie and European Union. It informs and advises the Walloon SMEs about European Union policies and about the programmes in the field of financial contributions.
Registry Information	<ul style="list-style-type: none"> • Year of Establishment 2002
	<ul style="list-style-type: none"> • Address 6 Rond point Schuman box 5 1040 Brussels Belgium Tel. +32 2 234 77 20 Fax. +32 2 234 77 35
	<ul style="list-style-type: none"> • Web Site http://www.4x4entreprendre.be/4x4moyen.asp
	<ul style="list-style-type: none"> • E-mail celine.materne@gov.wallonie.be (general address) cleonard@mewe.be (address of the INSME contact)
	<ul style="list-style-type: none"> • Contact Person (Representative in the INSME General Assembly) Mrs. <i>Chantal Léonard</i> Coordinator
Facts and Figures	<ul style="list-style-type: none"> • Budget/financial allocation 100% public funding
	<ul style="list-style-type: none"> • International relationships (membership, collaboration,..) As a member of EURADA (European Association of Development Agencies), it facilitates networking of businesses with other European regions.
	<ul style="list-style-type: none"> • Operational offices abroad MEWE is connected with OFI office (Office for Foreign Investment in Wallonia) and AWEX (Agence Wallonne for the export).

General information related to services and projects

Services and projects	<ul style="list-style-type: none">• Type of services provided- Informations: publication of « newsflashes » about policies and programmes of the European institutions as well as news selected from various European regions, distributed electronically through preferred partners and by a free subscription (e-mail to the centre).- Ensuring visibility (know-how and requirements) of the economic fabric and the economic policies of the Walloon Region with the European institutions and other European regions, including participation in benchmarking studies.- Personalised interviews, discussing the issue of « how to participate in Community aid programmes » raised by businesses and other organisations, while undertaking joint work with these various partners.- Searching for partners from other regions to take part in European programmes.- Introduction of companies to the ad hoc Community contact.- Organisation of general information meetings with the involvement of the European institutions, other regions and partners in Wallonia.- Meeting facilities: provision of a meeting room right in the heart of the European district of Brussels.
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Brazilian Micro and Small Business Support Service – SEBRAE

General Information

	<ul style="list-style-type: none"> • Type of Institution <p>SEBRAE is a private non-profit organisation, supporting the development of small-sized business activity. It is a result of the union of both public and private sectors and the country's main fostering and research entities: the institution has been created by law and represents a common political decision by the Government and the business community for cooperation towards common objectives</p> <p>SEBRAE works in cooperation with the Brazilian Government, being the Ministry of Development, Industry and Trade part of the National Deliberative Council.</p> <ul style="list-style-type: none"> • Mission <p>The mission of SEBRAE is to promote the competitiveness and sustainable development of Micro and Small Business in Brazil. The strategic objectives are:</p> <ul style="list-style-type: none"> - to increase SMEs share in GDP, raising their participation in internal and external markets; - to increase SMEs and entrepreneurs' participation in networks, broadening entrepreneurship and cooperation culture; - to promote social inclusion via entrepreneurship; - to focus on local productive systems in the development of small businesses. <p>Through its <i>Innovation and Technology Unit</i>, it facilitates technology access to SMEs, providing them with technical solutions, enhancing their innovative capacity and giving added value to their products and services.</p>
<p>Registry Information</p>	<ul style="list-style-type: none"> • Year of Establishment <p>1972</p>
	<ul style="list-style-type: none"> • Address <p>SEPN 515 – Bloco C Loja 32 (Asa Norte) Brasília, DF Brazil Tel: +55 61 348 7218/+55 61 348 7100 Fax: +55 61 347 4120</p>
	<ul style="list-style-type: none"> • Web Site <p>http://www.sebrae.com.br</p>
	<ul style="list-style-type: none"> • E-mail <p>paulo.alvim@sebrae.com.br (address of the INSME contact)</p>
	<ul style="list-style-type: none"> • Contact Person (Representative in the INSME General Assembly) <p>Mr. Paulo Alvim</p>

	<p>Manager Innovation and Technology Access Unit</p>
<p>Facts and Figures</p>	<ul style="list-style-type: none"> • Budget/financial allocation <p>SEBRAE is supported by public support and by fees charged for consultancy services. SEBRAE is financed by a 0,3% compulsory contribution from the payrolls of Brazilian Firms.</p>
	<ul style="list-style-type: none"> • International relationships (membership, collaboration,..) <p>The Sebrae System has developed a programme with the SBA (Small Business Administration), in partnership with the UNDP (United Nations Development Programme), for credit consulting. SEBRAE is Member of WASME and of the PROMOS – Chambers of Arts of Milan. In the credit sector, SEBRAE established discussions with IADB (Inter American Development Bank) for the implementation of Venture Capital Funds. SEBRAE also supported the creation of a network of Support Institutions for Micro, Small and Medium-sized Enterprises in Mercosur, in a partnership with its counterparts: Argentina's IDEB, Paraguay's CEPAE, Uruguay's DINAPYME, and Chile's SERCOTEC. In a joint operation with these organisations, SEBRAE is also engaged in the revitalization of the Latin American Organisation of Micro, Small and Medium-sized Enterprises (OLAMP), which groups European countries of Latin language origin.</p>
	<ul style="list-style-type: none"> • Operational offices abroad <p>No offices abroad</p>

General information related to services and projects

<p>Services and projects</p>	<ul style="list-style-type: none"> • Type of services provided <p>SEBRAE works in cooperation with private sector and organisations for international cooperation in order to promote an entrepreneurial culture through seminars, courses, advisory, communication and marketing, etc.; SEBRAE tries to stimulate the need of information and training, especially in the areas of management, finance, technology, and marketing. Many consulting programs are also developed and promoted by SEBRAE, such as PATME (Programme for the Technical Support to the Micro and Small Enterprises) which aims to provide support to process reengineering, ISO 9000 and 14.000 projects, new products development, laboratory implementation, etc. Consultancy is provided by universities, technical centres, schools, etc. and SEBRAE covers 70% of the total costs of the approved projects. In other cases, SEBRAE provides directly consulting on technological issues through its special unit called <i>Sebraetec</i>.</p> <p>SEBRAE is not a financial institution and therefore it can not grant credit. Regardless this aspect, it provides support so that the entrepreneur may have access to the needed resources: it seeks partnerships with banks, helps in the preparation of business plans, and makes available an endorsement fund, which warrants before creditor banks, up to 50% of companies credit operation.</p> <p>SEBRAE promotes partnerships of productive chains and the formation of clusters. Tourism, arts technique, association forms, and agribusiness receive special attention. A special program is, for instance, the “Capacitação de fornecedores e redes” (Capacity Building for Suppliers and Networks). SEBRAE helps enterprises to create vertical networks and clusters through dedicated training, consultancy, commercial promotion.</p>
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- **Method for the supply of services**

Off-line

SEBRAE is able to provide its services through a localized network of regional outlets and through a huge number of information centres. SEBRAE services can also be provided through its consultants and through external bodies such as universities, technology centres, professional schools, etc.

On-line

SEBRAE promotes and disseminates information about its support services through a website which provides customers with detailed information on supporting initiatives and contacts.

SEBRAE has also launched a very interesting program called *SEBRAE Connection* in order to improve the penetration in the market and coordinating every marketing action throughout the country. Six TV stations broadcast *SEBRAEConnection* programmes, with than two hours of information per week. Furthermore, it is also possible to get information on SEBRAE courses, services, financing, opportunities and business news through radio, newspapers, internet, telephone (0800 toll free) and at local information counters that are spread throughout hundreds of cities all over the country.

It counts on 27 State units; 500 service centres and 5,800 direct collaborators.



Cyprus Institute of Technology

General Information

	<ul style="list-style-type: none"> • Type of Institution Independent, non-profit organisation • Mission The promotion of the competitiveness and the technological upgrading of the Cyprus economy. The Cyprus Institute of Technology is the <u>Cyprus Innovation Relay Centre (IRC)</u>.
Registry Information	<ul style="list-style-type: none"> • Year of Establishment The Cyprus Institute of Technology was established in 1992 in a joint effort of the Ministry of Commerce, Industry and Tourism, the Cyprus Chamber of Commerce & Industry and the Employers & Industrialists Federation.
	<ul style="list-style-type: none"> • Address Ionion Nison 1 2006 Nicosia Cyprus Tel: +357 22 813 114 Fax: +357 22 317333
	<ul style="list-style-type: none"> • Web Site http://www.technology.org.cy
	<ul style="list-style-type: none"> • E-mail think@cy.net (general address)
	<ul style="list-style-type: none"> • Contact Person (Representative in the INSME General Assembly) Dr. <i>Costas Y. Konis</i> Chief Executive Officer (CEO)
Facts and Figures	<ul style="list-style-type: none"> • Budget/financial allocation Revenues earned by services offered. In case of budget deficit the Ministry of Commerce, Industry and Tourism is covering possible deficit.
	<ul style="list-style-type: none"> • International relationships (membership, collaboration,..) Member of TII As the IRC for Cyprus, the Cyprus Institute of Technology is involved in the IRC-Network.
	<ul style="list-style-type: none"> • Operational offices abroad No offices abroad

General information related to services and projects

Services and projects	<ul style="list-style-type: none">• Type of services provided- Issue and distribution (at no charge), of the monthly bulletin "HEPHAESTUS", which covers main news, events and technology offers / requests from Europe.- Automatic Matching Tool.- Technology Web Search.- Participation in Transnational - Technology - Transfer (TTT) events.- Consultation of enterprises on Intellectual Property Rights (IPR) issues.- Performance of Technology Audits.- Assistance in fund raising for innovation development.
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Business and Investment Development Agency – CzechInvest

General Information

	<ul style="list-style-type: none"> • Type of Institution It is a contributory organisation of the Ministry of Industry and Trade. • Mission CzechInvest contributes to the development of the Czech economy by attracting foreign investment, developing local companies and creating new companies through the provision of services, implementation of targeted support programmes and improvement of the business environment.
Registry Information	<ul style="list-style-type: none"> • Year of Establishment On January 2, 2004, a merger with ARP, the Agency for Business Development, and CzechIndustry, the Agency for Industrial Development, brought into existence the new CzechInvest as the Investment and Business Development Agency. CzechInvest will continue to provide current data and information on the business and investment environment in the Czech Republic. CzechInvest is exclusively authorised to file applications for investment incentives to the competent governing bodies and it will also continue to play its crucial role in the field of attracting foreign direct investment.
	<ul style="list-style-type: none"> • Address Headquarters: CzechInvest Štěpánská 15 120 00 Praha 2 Czech Republic Tel.: + 420 296 342 500 Fax: + 420 296 342 502
	<ul style="list-style-type: none"> • Web Site http://www.czechinvest.org
	<ul style="list-style-type: none"> • E-mail marketing@czechinvest.org (general address) ladislavpirko@czechinvest.org (address of the INSME contact)
	<ul style="list-style-type: none"> • Contact Person (Representative in the INSME General Assembly) Mr. <i>Ladislav Pirko</i> Director of SME Division
Facts and Figures	<ul style="list-style-type: none"> • Budget/financial allocation 100% Public funding
	<ul style="list-style-type: none"> • Operational offices abroad Two in Brussels (Belgium), Paris (France), Köln (Germany), Yokohama (Japan), Hong

	Kong (Southeast Asia), London (UK and Ireland), Silicon Valley (USA) and Chicago (USA).
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General information related to services and projects

Services and projects	<ul style="list-style-type: none"> • Type of services provided - Assistance in the implementation of investment projects; - Procurement of investment incentives from the state; - AfterCare – services for foreign investors operating in the Czech Republic; - Reinvestment support; - Information for small and medium-sized enterprises on how to obtain aids; - Operation of a database of industrial properties; - Supplier support – operation of a database of Czech suppliers; - Implementation of Phare 2003; - Implementation of EU business support programmes.
	<ul style="list-style-type: none"> • Method for the supply of services <p>Services provided free of charge</p>

Advanced Technology Group – GTS

General Information

	<ul style="list-style-type: none"> • Type of Institution GTS - Advanced Technology Group is a grouping of nine independent Danish research and technology organisations authorised by the Danish Ministry of Science, Technology and Innovation. GTS institute operate on a commercial basis serving customers in the private, as well as public sector in Denmark and abroad. The GTS institutes are private not-for-profit institutions, independent of political and financial interests. They use this independence in their co-operation with national and international authorities and other partners to provide efficient services and consultancy to their customers. • Mission The mission of GTS – Advanced Technology Group is to convert knowledge into value, by working in the borderland between business, science, education and authorities. The GTS institutes develop and offer state-of-the-art technological services within respective specialized fields.
Registry Information	<ul style="list-style-type: none"> • Year of Establishment GTS – Advanced Technology Group was founded in 1971. Some GTS institutes trace back their direct historical roots as early as 1906.
	<ul style="list-style-type: none"> • Address Bøge Allé 5 DK-2970 Hørsholm Denmark Tel: +45 4516 2626 Fax: +45 4516 2627
	<ul style="list-style-type: none"> • Web Site http://www.atg.dk
	<ul style="list-style-type: none"> • E-mail info@gts-online.dk (general address) hem@gts-online.dk (address of the INSME contact)
	<ul style="list-style-type: none"> • Contact Person (Representative in the INSME General Assembly) Mr. <i>Henrik Morgen</i> Managing Director
Facts and Figures	<ul style="list-style-type: none"> • Budget/financial allocation The GTS institutes are not-for-profit institutions working on normal market conditions. Surplus earnings are invested exclusively in research, development and innovation. In 2003 the GTS institutes had a total turnover on 302 million euro. 89% of turnover arrives from commercial activities, one third (31%) of which is attributable to international activities. Government contracts with the Danish State constitutes the remaining 11% of turnover. Every year, GTS institutes serve more than 20,000

	<p>enterprises, 90% of those are SMEs. GTS develops its competencies with international partners and perform research and development (R&D) for approximately 90 million euro every year. GTS – Advanced Technology Group employs approximately 3,000 highly skilled specialists in denmark and abroad.</p>
	<ul style="list-style-type: none"> • Operational offices abroad <p>GTS companies are represented in 19 countries across four continents (mainly Europe).</p>

General information related to services and projects

<p>Services and projects</p>	<ul style="list-style-type: none"> • Type of services provided <p>The GTS institutes advise the customers on the basis of international scientific research. They implement new technology, perform contract research and carry out development projects - frequently on the basis of international networks, bringing new partners together.</p> <p>Services and products offered by the GTS institutes fall within a very broad range of technological disciplines and include, the following types of services:</p> <ul style="list-style-type: none"> - Technological research and Development; - Innovation and Business Development; - Testing Certification and Quality Assurance; - Simulation and Early Warning; - Professional Training.
	<ul style="list-style-type: none"> • Method for the supply of services <p>The GTS institutes work on a commercial basis, thus aligning their services and competencies with the customer needs and requirements. They combine advanced knowledge with practical experience and “speak the language of the customer”, notably including those of low-and.medium-tech SMEs. GTS – Advanced Technology Group develops and maintains strong innovation environments and capital-intensive facilities for the benefit of customers. GTS institutes work for public authorities and private businesses of any size throughout the world.</p>



General Organization for Industrialization – GOFI

General Information	
	<ul style="list-style-type: none"> • Type of Institution Governmental organisation • Mission GOFI is considered the specialised authority for encouraging industrial development and provisions' application of related laws. It's mission comprise: <ul style="list-style-type: none"> - Maximisation of the role of industry in the gross national product; - Continuous development and upgrade of Egyptian industry; - Devise industrialisation strategies for Egypt; - Suitable distribution of the industrial activities among regions; - Upgrading of the competitive and exportation capabilities of industrial products; - Limitation of the influence of unemployment; - Development of the small and medium scale industries: <ul style="list-style-type: none"> - Launching industrial estates located at different governorates; - Providing services for industrial units. - Deepening and consolidation of local manufacture, through application of incentive packages forwarded to the assembly industry.
Registry Information	<ul style="list-style-type: none"> • Year of Establishment 1957
	<ul style="list-style-type: none"> • Address 6 Khalil Agha St., Garden City Cairo Egypt Tel: + 202 795 2923 / + 202 795 2937 Fax: + 202 794 4984
	<ul style="list-style-type: none"> • Web Site http://www.presidency.gov.eg http://www.mitd.gov.eg/English/affiliates/Gofi/Gofi.htm
	<ul style="list-style-type: none"> • E-mail aemwaly@hotmail.com (address of the INSME contact)
	<ul style="list-style-type: none"> • Contact Person (Representative in the INSME General Assembly) Mr. <i>Alaa El-Din Mohamed Waly</i> Under secretary - Industrial information (IT Manager)
Facts and Figures	<ul style="list-style-type: none"> • Budget/financial allocation 100% public funding

	<ul style="list-style-type: none"> • International relationships (membership, collaboration,..) <p>GOFI was registered as an International consulting organisation at the International Bank for Reconstruction & Development and the Islamic Bank.</p>
	<ul style="list-style-type: none"> • Operational offices abroad <p>No offices abroad</p>

General information related to services and projects

<p>Services and projects</p>	<ul style="list-style-type: none"> • Type of services provided <p>GOFI provides its services to the industrial community through its central administrations and departments:</p> <ul style="list-style-type: none"> - Central Administrations for Industrial Groups; - Central Administration for Industrial Registry & Licenses; - Central Administration Local Manufacture Development; - Central Administration For Services & International Agreements; - Central Administration for Industrial Information; - Central Administration For Industrial Services; - Central Administrator for Industrial Planning; - Central Administrator for Industrial Performance: <ul style="list-style-type: none"> » Services provided to SME sector; » Networking Activities; » Availing bulletins and periodical publications; » Databases.
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Greek Research and Technology Network – GRNET S.A.

General Information

	<ul style="list-style-type: none"> • Type of Institution The Greek Research & Technology Network – GRNET - is a state owned company under the supervision of the Hellenic Ministry of Development - General Secretariat of Research and Technology. • Mission The mission of the Greek Research and Technology Network GRNET/ΕΔΕΤ, as stated in its Constitution, is the provision of high-quality electronic networking services to the Academic, Research and Educational Community of Greece and the dissemination of Information & Communication Technologies to the general public.
Registry Information	<ul style="list-style-type: none"> • Year of Establishment GRNET was founded in 1998, by Presidential Decree 29/1998.
	<ul style="list-style-type: none"> • Address 56 Mesogion Avenue Athens Greece Tel: +302107474274 Fax: +302107474490
	<ul style="list-style-type: none"> • Web Site http://www.grnet.gr
	<ul style="list-style-type: none"> • E-mail info@grnet.gr (general address) tsanakas@grnet.gr, alizio@grnet.gr (address of the INSME contact)
	<ul style="list-style-type: none"> • Contact Person (Representative in the INSME General Assembly) <i>Prof. Panayiotis Tsanakas</i> Chairman of the Board of Directors
Facts and Figures	<ul style="list-style-type: none"> • Budget/financial allocation 100% public funding.
	<ul style="list-style-type: none"> • International relationships (membership, collaboration,..) GRNET is actively involved in European research and dissemination conducted in the area of Information Society Technologies, within the context of the 5th and the 6th Framework Program for Research and Technology in Europe and the Greek Community Support Framework (CSF 2000-2006).

	<p>It participates in International Partnership Networks involved in research and the development of high quality Information and Telecommunications infrastructures, serving the educational/research community and the SMEs.</p> <p>It is a member of the following organizations: TERENA, to promote and participate in the development of a high-quality international information and telecommunications infrastructure for the benefit of research and education RIPE, The objective of RIPE is to ensure the administrative and technical coordination necessary to enable the operation of a pan-European IP network CEEnet, , to co-ordinate the international aspects of the academic, research and education networks in Central and Eastern Europe and in adjacent countries EuroIX, to further develop, strengthen and improve the Internet Exchange Point (IXP) community throughout Europe SAFENET, Self-regulatory body for the Internet Content Gunet, The Greek School Network NREN-PC, to harmonize policies amongst the 30 NRENs in the extended European Research Area and is responsible for planning and managing the Pan-European advanced network platform, INTERNET 2, to develops and tests advanced networking technologies for the Internet2 initiative e-IRG, to support the creation of a framework (political, technological and administrative) for the easy and cost-effective shared use of distributed electronic resources across Europe.</p>
	<ul style="list-style-type: none"> • Operational offices abroad <p>No offices abroad.</p>

General information related to services and projects

<p>Services and projects</p>	<ul style="list-style-type: none"> • Type of services provided - GRNET connects more than 70 Universities and Research Institutions (research centres and all universities and technological educational institutes of the country) to the Internet and to each other, with more than 200,000 users (a major part of the Greek Internet user community). IGRNET has been supporting electronic communication and cooperation among Greek Universities and the Research community as a backbone network and has also been supporting primary and secondary educators and students (initially as a project funded by the General Secretariat for Research and Technology of the Ministry of Development). It also provides international interconnection among the National Research & Education Networks (NRENs) of Europe and the Internet through the research network GEANT - GRNET supports the Greek SMEs in their effort to include e-business practices in their daily operation through the implementation of different projects and also operates consultation mechanisms between the State, Industry and the Academic Community in order to promote e-business in the Greek society. <p>As mentioned above, some of the projects that are being implemented are:</p> <p>Training Support of the programme Go-Online (http://www.go-online.gr). Its aim is the provision of support to 50000 vSMEs via a free training programme in the use of e-business, which takes place at the enterprises' location, as soon as the appropriate infrastructure (Internet connectivity and creation of commercial websites) has been acquired. The programme is being implemented since 2002 and will continue until the end of 2006. The task of training and supporting the SMEs participating in the Go-Online Programme has been undertaken by Consortia formed by academic and technological institutions, Industry, Chambers of commerce, private companies etc.</p>
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The e-business consultants are adequately trained individuals, selected from the ranks of graduate students, young IT professionals, high-school IT tutors, etc.

e-Business Forum (www.ebusinessforum.gr). Its aim is the creation of a favourable digital environment for Greek SMEs and is a constant mechanism of consultation of the State with the academic and the business world and. The programme is being implemented since 2000 and will continue until the end of 2006. It promotes e-business, the creation of jobs related to electronic business and the continuous information of citizens and businesses about issues of electronic business. The work of the e-Business Forum has already won the trust of the business community of our country as a flexible mechanism for the contact between State and the Private sector.

ForSociety ERANet (<http://www.eranet-forsociety.net/ForSociety>). ForSociety ERA-Net is a sustainable and dynamic network, where national foresight programme managers co-ordinate their activities and - on the basis of shared knowledge on relevant issues, methodologies, legal and financial frameworks - regularly develop and implement efficient trans-national foresight programmes that significantly enrich both the national and the European research and innovation systems. The programme is being implemented since 2004 and will continue until 2007. The consortium consists of nineteen organizations from fifteen countries. ForSociety ERA-Net is a coordination action supported under the 6th Framework Programme of the EC.



Indian Institute of Entrepreneurship – IIE

General Information

	<ul style="list-style-type: none"> • Type of Institution Public/governmental body. Institute under Ministry of Small Scale Industries & Agro and Rural Industries. • Mission The IIE plays a catalytic role in developing entrepreneurship. Its special focus of entrepreneurship development is the North Eastern Region of India. In order to play its role, the Institute identifies training needs, designs training programmes and organises and conducts training for both the personnel of Governmental and non-governmental organisations, as well as prospective and existing entrepreneurs. IIE evolves strategies and methodologies for different target groups and field tests them. It documents and disseminates information needed for policy formulation and implementation related to self-employment and entrepreneurship. Besides, the Institute prepares literature related to entrepreneurship and industrial development and undertakes research to generate knowledge for accelerating the process of entrepreneurship and self employment by organising Seminars, Workshops and Conferences. The major objectives of the Institute are designing and implementation of training for Entrepreneurship Motivation, Entrepreneurship Development and Enterprise Management, project Consultancy and research in the field of Small & Medium Enterprise Management
Registry Information	<ul style="list-style-type: none"> • Year of Establishment The Indian Institute of Entrepreneurship (IIE) was established in 1993 by the former Ministry of Small Scale Industry, (Government of India) with its Headquarters at Guwahati. The Institute was registered under the Societies Registration Act XXI of 1860 and started its activities in April 1994.
	<ul style="list-style-type: none"> • Address Basistha Chariali, Lalmati 37, National Highway Bypass Guwahati: 781 029 Assam India Tel: + 91 0361 2300123 Fax: + 91 0361 2300325
	<ul style="list-style-type: none"> • Web Site http://www.iie.nic.in
	<ul style="list-style-type: none"> • E-mail kahmed_2002@hotmail.com (address of the INSME contact)
	<ul style="list-style-type: none"> • Contact Person (Representative in the INSME General Assembly) Mr. <i>Kamaruddin Ahmed</i>

	Director
Facts and Figures	<ul style="list-style-type: none"> • Budget/financial allocation <p>Besides the Government of India, the North Eastern Council, Small Industries Development Bank of India and the Government of Arunachal Pradesh are its sponsors.</p>
	<ul style="list-style-type: none"> • International relationships (membership, collaboration,..) <p>The Institute also offers its services to countries like Bangladesh, Nepal and Bhutan.</p>
	<ul style="list-style-type: none"> • Operational offices abroad <p>No offices abroad.</p>

General information related to services and projects

Services and projects	<ul style="list-style-type: none"> • Type of services provided <p>In order to achieve its mission, the Institute has identified its thrust areas in training and other field activities. The major emphasis of the Institute is on creation of environment for entrepreneurship in the support system and also to help the improvement of the existing entrepreneurs' performance.</p> <p>The activities undertaken by the Institute can be broadly categorised as follows:</p> <p>Training & Education</p> <p>The institute provides training in the following fields:</p> <ul style="list-style-type: none"> - Promotion of New Entrepreneurs - Growth of Existing Entrepreneurs - Continuity of Family Business - Creation of Environment for Entrepreneurship - Entrepreneurship Education - Information Technology Program <p>Research & Consultancy/ Information Dissemination</p> <p>The Institute acts as a catalyst and a resource centre for providing various inputs on policy formulation for promoting entrepreneurship and development of small-scale industries to the Central and State governments. Another major focus area is evaluation of various Central and State government organisations and schemes. The institute has undertaken a number of research related projects and studies either on its own or on sponsored basis on various issues relating to the development of the northeastern region. Some of the studies undertaken by the centre are:</p> <ul style="list-style-type: none"> - On Policy & Programme undertaken by the government - On Entrepreneurship - Effectiveness of training - Prospects of Industry - Industrial Potential Survey - Organisational study
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Israel SMEs Authority – ISMEA

General Information	
	<ul style="list-style-type: none"> • Type of Institution Public/governmental body. Autonomous non-profit organisation. • Mission To assist SMEs, form policies for encouraging SMEs, coordinating agencies working in the SMEs field, initiate and apply governmental policies related to SMEs, set up local and regional centres for encouraging SMEs, initiate legislation in the SME sector, conduct education and training activities, initiate the establishment of capital funds and create a supportive public opinion for SMEs.
Registry Information	<ul style="list-style-type: none"> • Year of Establishment ISMEA was established in 1993 at the initiative of the Ministry of Industry and Trade.
	<ul style="list-style-type: none"> • Address 29 Hamered St. Tel Aviv 68125 P.O.Box 50135 61500 Tel-Aviv Israel Tel.: + 972 2 66 62 370 Fax: +972 2 66.62.916
	<ul style="list-style-type: none"> • Web Site http://www.asakim.org.il/
	<ul style="list-style-type: none"> • E-mail yohale@moital.gov.il (address of the INSME contact) dollyg@isMEA.org.il
	<ul style="list-style-type: none"> • Contact Person (Representative in the INSME General Assembly) Mr <i>Yohanan Levy</i> Deputy Chairman
Facts and Figures	<ul style="list-style-type: none"> • Budget/financial allocation ISMEA is funded 100% by the Government, through the Ministry of Industry and Trade.
	<ul style="list-style-type: none"> • International relationships (membership, collaboration,..) The Israel Small and Medium Enterprises Authority, in recent years, has developed a ramified system of international relations which includes, inter alia: <ul style="list-style-type: none"> - companies and international organisations for small and medium-sized businesses with the aim of being updated in all matters related to the area of know-how and assistance to small and medium-sized businesses at the global

	<p>level.</p> <ul style="list-style-type: none"> - The Authority is a member of WASME, ISBC and ICSB (The International Organisation for Small Businesses) and is a partner in the activities. - ISMEA participates to joint regional projects and small and medium enterprise conferences within regional frameworks, such as, the Organisation for Cooperation for Economic Development (OECD), the Mediterranean Sea Organisation for Small and Medium Enterprises and the Economic Council for Europe of the United Nations (UNECE). - ISMEA establishes bilateral links and signs agreements for cooperation with fellow support organisations for the exchange of information, business delegations, joint ventures and seminars.
	<ul style="list-style-type: none"> • Operational offices abroad <p>No offices abroad</p>

General information related to services and projects

<p>Services and projects</p>	<ul style="list-style-type: none"> • Type of services provided - Training and know-how; - Finance; - Business Environment; - Enterprise culture and business development.
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Israel-Ireland Chamber of Commerce - IICC

General Information

	<ul style="list-style-type: none"> • Type of Institution The IICC (Israel-Ireland Chamber of Commerce) is a voluntary and independent organization, built up of leading businessmen and entrepreneurs taking active role in the promotion of bi-lateral trade, knowledge, innovation and co-operation in the business and economic arena between Israel and Ireland. • Mission Fostering knowledge, innovation and wisdom, creating global economic growth and well-being.
Registry Information	<ul style="list-style-type: none"> • Year of Establishment 1987
	<ul style="list-style-type: none"> • Address POBox 47 Rehovot 76100 Israel Tel: +972 8 9363444 Fax: +972 8 9365555
	<ul style="list-style-type: none"> • Web Site http://www.business.co.il/ireland.shtml
	<ul style="list-style-type: none"> • E-mail iicc@business.co.il (general address) ben@business.co.il (address of the INSME contact)
	<ul style="list-style-type: none"> • Contact Person (Representative in the INSME General Assembly) Dr. <i>Ben Nachman</i> President
Facts and Figures	<ul style="list-style-type: none"> • Budget/financial allocation 100% public funding
	<ul style="list-style-type: none"> • Operational offices abroad No offices abroad

General information related to services and projects

Services and projects	<ul style="list-style-type: none">• Type of services provided <p>Tools, means, processes, projects and operations that foster the economic growth and the flow of knowledge, innovation and wisdom among the members of IICC and other interested organisations globally.</p> <p>Unique services:</p> <ul style="list-style-type: none">- Global R&D and Innovation acceleration process.- "SOS - Systematic Opportunities Springs": Regional Innovation springboard.- "Electrified Marketing": a unique value generation management process.- "InnovAction": a unique innovation springboard.
	<ul style="list-style-type: none">• Method for the supply of services <p>Consultation, Training, Cooperation, Knowledge transfer.</p>

ASTER – Science Technology Enterprise

General Information

	<ul style="list-style-type: none"> • Type of Institution ASTER – Science Technology Enterprise - is a Joint Stock Consortium Company for industrial research, technology transfer and innovation established among the following stakeholders: Emilia-Romagna Regional Government, the five regional Universities, the national research centres located in the region, namely the CNR (National Research Council) and ENEA (National Agency for New Technologies, Energy and the Environment) and the entrepreneurial associations. • Mission ASTER aims to promote industrial research, technological transfer and innovation in the Emilia Romagna economic base, by enhancing the achievements of the regional Research System to transfer them to enterprises, by fostering innovation and competitiveness. The three main strategic objectives of ASTER are: <ul style="list-style-type: none"> - to construct a network that encourages the creation and exchange of knowledge between research centres and to disseminate their findings throughout the companies/businesses of the Emilia-Romagna region; - to encourage the participation and collaboration of research centres and businesses throughout the region in the establishment of national and pan-European projects aimed at technological innovation development; - to fully exploit the value of regional research in Italy and throughout the world.
<p>Registry Information</p>	<ul style="list-style-type: none"> • Year of Establishment 2001 • Address Via Gobetti, 101 40129 Bologna Italy Tel: +39 051 6398099 Fax: +39 051 6398131 • Web Site http://www.aster.it • E-mail info@aster.it (general address) valeria.bandini@aster.it (INSME contact person) francesca.montalti@aster.it (additional contact person) • Contact Person (Representative in the INSME General Assembly) Ms. <i>Valeria Bandini</i> Head Project Planning and Development Department

Facts and Figures	<ul style="list-style-type: none"> • Budget/financial allocation - Public funding (from Regional Government, European Union and other public Institutions): 77,58% - Private funding (from Enterprises and entrepreneurial associations): 21,51% - Other revenues: 0,91%
	<ul style="list-style-type: none"> • International relationships (membership, collaboration,..) <p>ASTER have signed agreements and participates in Associations, Consortium and Networks for the research and technological development at national and international level, such as:</p> <ul style="list-style-type: none"> - Consurtium Spinner - Innovation Relay Centre IRENE - ADI - Apre – Agency for the Promotion of European Research - Benchmarking for Success - Italia - Eurada – Association of Regional Development Agencies - Kreo network for the support of innovative companies - Medatech – Innovation and Technology Transfer for SMEs located in the Mediterranean area - Opet Network - Etnn – European Technology Transfer Network - Tetris – the european network for innovation and technology transfer to SMEs - AITA – Italian Association of Food Technology - AICQ – Italian Association for Quality - TII – Technology Innovation Information
	<ul style="list-style-type: none"> • Operational offices abroad <p>No offices abroad.</p>

General information related to services and projects

Services and projects	<ul style="list-style-type: none"> • Type of services provided - Industrial Research; - Technical Assistance to the Emilia-Romagna Region and to Public bodies; - Promotion and Development of projects; - Support activities and programmes of Universities and research organisations operating in the Emilia-Romagna region; - Promotion and development of research activities with universities from Bologna, Ferrara, Modena and Reggio Emilia, Parma, CNR, ENEA and the Emilia Romagna region; - Technology and knowledge transfer, through the Regional Programme for Industrial Research, Innovation and Technology Transfer (PRRIITT);
	<ul style="list-style-type: none"> • Method for the supply of services <p>On line and off line</p>



Centro Sviluppo Vallé d'Aoste

General Information	
	<ul style="list-style-type: none"> • Type of Institution Development agency. • Mission Inform, sensitise, advise, form : these are the strategic words of the Centro Sviluppo. Offering products and real target based services to clients, facilitating development, consolidating the market internationally, providing technology and organisation for local agents, promoting, via the trade associations, all activities which allow for the socio-economic growth and reinforcement of this area.
Registry Information	<ul style="list-style-type: none"> • Year of Establishment 1993
	<ul style="list-style-type: none"> • Address Via Laboratori Vittime del Col du Mont, 24 11100 - Aosta (AO) Italy Tel: +39 0165 305 511 Fax: +39 0165 305 540
	<ul style="list-style-type: none"> • Web Site http://www.centrosviluppo.it
	<ul style="list-style-type: none"> • E-mail info@centrosviluppo.it (general address)
	<ul style="list-style-type: none"> • Contact Person (Representative in the INSME General Assembly) Mr. <i>Paolo Anselmo</i> Managing Director
Facts and Figures	<ul style="list-style-type: none"> • Budget/financial allocation Public-private funds
	<ul style="list-style-type: none"> • International relationships (membership, collaboration,..) Through its membership in the European network of Innovation Relay Centres (IRC) and the ALPS consortium, Centro Sviluppo takes an active role in the technological transfer and utilisation of the results of technological research and development projects funded by the EU. Furthermore, Centro Sviluppo has been a member of UNI since 1994.

	In its role as regional Development Agency, Centro Sviluppo is an active member (it is part of the Administration Council) of EURADA, the association which groups together all the European Development Agencies.
	<ul style="list-style-type: none"> • Operational offices abroad No offices abroad.

General information related to services and projects

Services and projects	<ul style="list-style-type: none"> • Type of services provided - Consulting Directly or via external consultants as chosen by the client. They provide technical assistance to local economic agents and intervene directly in companies and the public sector, thus finalising and reinforcing the development and entrepreneurial knowledge of executives. - Coordination Management and finalisation of complex projects, for the restructuring, the reinforcement and re-launching of various areas, sectors and local businesses. - Training Designing, management and allocation of updated technical/ managerial programmes for entrepreneurs, company directors and managers. - Sensitisation Providing information for entrepreneurs through conferences, seminars, and work groups focusing on particular themes significant for company issues - Information Facilitate contacts with external regional operators (these being the Chamber of Commerce, the General Directors of the European Commission, boards and their connections, universities and research centres) and also through the use of data banks for the application for and the offer of commercial opportunities. <p>Centro Sviluppo offers to entrepreneurs, for a defined period of time, business "incubators" or <i>Pépinières d'Entreprises</i>, which contain new business ideas thus enabling entrepreneurs to successfully create, develop and manage the start-up phase of their businesses. Centro Sviluppo is the founding member of <i>IBAN</i>, the Italian Association of Business Angels. BICs offer young entrepreneurs personalised advice and ways to evaluate their business plans.</p> <p>Centro Sviluppo in its role as <i>Euro Info Centre</i> for Aosta Valley enables entrepreneurs to move within the European scene by: promoting opportunities in foreign markets; informing and assisting businesses in their efforts for growth and internationalisation; grouping together businesses in the same line of production; organising meetings and participation at industry fairs and exhibitions. Thanks to its connection with data banks such as <i>VANS</i> (the Intranet system of the Euro Info Centres), Centro Sviluppo boosts transnational business cooperation.</p> <p>For businesses in search of a reference point in the sectors of quality, research and technological innovation, Centro Sviluppo offers information, assistance and consulting regarding the following: insurance systems, quality, standardisation, hygiene and safety in the workplace , energy and environment.</p>
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Centuria - RIT

General Information	
	<ul style="list-style-type: none"> • Type of Institution Scientific and Technological Park working in Emilia-Romagna region and constituted by nearly 60 enterprises. It is a private non profit Organisation. • Mission To favour innovation, by encouraging the exchange of ideas, technology transfer and relations at local level, as well as by being a focal point for institutions, businesses and research centers willing to co-operate.
Registry Information	<ul style="list-style-type: none"> • Year of Establishment 1994
	<ul style="list-style-type: none"> • Address Office in Cesena: Via Tortona, 190 47020 Cesena (FC) Italy Tel: +39 0547 415080 Fax: +39 0547 313291 Office in Faenza: Via Granarolo, 62 48018 Faenza (RA) Italy Tel: +39 0546 670360 Fax: +39 0546 670399
	<ul style="list-style-type: none"> • Web Site http://www.centuria-rit.com
	<ul style="list-style-type: none"> • E-mail centuria-rit@centuria-rit.com (general address)
	<ul style="list-style-type: none"> • Contact Person (Representative in the INSME General Assembly) <i>Dr. Alessandro Zampagna</i> Director
Facts and Figures	<ul style="list-style-type: none"> • Budget/financial allocation A total turnover of about 3 billions of euro 35% public and 65% private.
	<ul style="list-style-type: none"> • International relationships (membership, collaboration,..) <ul style="list-style-type: none"> - Collaboration with research centers, Universities, science parks and incubators, at international level; - Relations with public and private funds, international engineering companies; - Public relations with other countries and International Organisations; - Organisation of seminars, conferences, business travels and missions.

	<ul style="list-style-type: none"> • Operational offices abroad <p>No offices abroad</p>
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General information related to services and projects

<p>Services and projects</p>	<ul style="list-style-type: none"> • Type of services provided <p>Areas of Activity:</p> <ul style="list-style-type: none"> - Information, Research and Study: continuous monitoring of potentially applicable know-how (patents, innovative technologies, technology on sale, etc.); Knowledge Management; Market inquiries, research, analysis of competitors, business intelligence; Access to data banks (international tenders, University dissertations, new legislations, financing opportunities, curriculum vitae, head-hunting, etc.); - Research Projects & Funding: applied research projects (assistance and consultancy, project management, drawing-up of business plans and financial budgets, account rendering); assistance to the use of public and private funding available for business innovation, research and development projects; relations with venture capital, investment banks and business angels); - Technology Transfer: assistance during the sale of intellectual capital (know-how, patents, etc.); search and involvement of national and international experts; search and involvement of industrial and technological partners; support in the use of patents, trademarks and other sources of know-how; - Human Resources; - Business Strategy and Development: business connection; support to processes of business diversification and outsourcing; support to the creation and development of high-tech business; practical support to the setting-up of joint ventures and partnerships; support to communication strategies; territorial marketing.
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INFORMEST – Service and Documentation Centre for International Economic Cooperation

General Information

	<ul style="list-style-type: none"> • Type of Institution <p>INFORMEST is the first Italian experience of a privately-managed non-profit public body.</p> <p>The INFORMEST Network consists of private professionals and/or private/public operators working in various fields of the economy and the administration of their countries, linked to international matters. They are able to provide assistance for the implementation of co-operation projects on site, supplying companies and institutions with administrative, fiscal, legal and operative support.</p> <ul style="list-style-type: none"> • Mission <p>To develop economic co-operation between Italian enterprises and economic operators interested in the central and eastern European Countries, in the Newly Independent States and in some Asian Countries such as China, Mongolia, Vietnam.</p> <p><i>INFORMEST's main Areas of Expertise</i> are the following:</p> <ul style="list-style-type: none"> - Project Organisation and Management; - SME Development; - Enterprise Creation; - Internationalisation of SMEs; - Investment Promotion; - Trade Promotion; - Enterprise Restructuring and Privatisation; - Business Planning; - Feasibility Studies; - Institution Building; - Regional Development; - Local Development; - EU Structural Funds; - Management Training; - Information related to EU matters; - EU Accession Policies and Instruments; - Information and Communication Services.
Registry Information	<ul style="list-style-type: none"> • Year of Establishment <p>INFORMEST, created by the Italian Act no. 19/1991, was legally established in December 1992 by the Regional Administrations of Friuli-Venezia Giulia and Veneto and by the Italian Trade Commission.</p> <p>Other private and public shareholders are: the Regional Administration of Trentino - Alto Adige, the Autonomous Province of Trento, the Union of Italian Chambers of Commerce and other regional and local Chambers.</p> <p>INFORMEST was created in order to provide training, documentation, assistance and consulting services about the countries of Eastern Europe and Central Asia.</p>
	<ul style="list-style-type: none"> • Address <p>Via Cadorna 36 Gorizia Italy Tel: +39 04 81 59 7411 Fax: +39 04 81 53 7204</p>

	<ul style="list-style-type: none"> • Web Site http://www.informest.it
	<ul style="list-style-type: none"> • E-mail informest@informest.it (general address) uffpres@informest.it (address of the INSME contact)
	<ul style="list-style-type: none"> • Contact Person (Representative in the INSME General Assembly) Mr. <i>Pierluigi Bolla</i> President
Facts and Figures	<ul style="list-style-type: none"> • Budget/financial allocation 100% public funding
	<ul style="list-style-type: none"> • Operational offices abroad No offices abroad.

General information related to services and projects

Services and projects	<ul style="list-style-type: none"> • Type of services provided - Information on relevant legislation in the countries of interest, financial institutions and instruments promoting investment and trade in these countries, market and investment opportunities; - Dissemination of information on EU matters and on issues related to specific projects carried out by INFORMEST, through the publication of books, papers, CD-Roms; - Consulting: assistance in carrying out investment and market operations; - Training aimed at: improving managerial skills, promoting entrepreneurship, strengthening specialist skills of SME counsellors and trainers, developing capacities of public officials; - Technical Assistance in various areas; - Organisation of meetings, seminars, conferences, study tours. <p>The <i>assistance and consultancy area</i> provides services which are supplied both in Italy and in the foreign countries of interest for Italian companies.</p> <p>The <i>Information service area</i> provides innovative high-tech services as well as updated and reliable information aimed at promoting and internationalising Italian SMEs: technology and Information are supplied to enterprises, with the guarantee of the quality certification under UNI EN ISO 9001 obtained in February 1999.</p> <p>The <i>development project area</i> designs, organises and manages pilot projects and horizontal initiatives for the promotion of trans-national industrial and economic co-operation and training actions, both for national and foreign beneficiaries.</p>
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Institute for the Industrial Promotion – IPI

General Information

	<ul style="list-style-type: none"> • Type of Institution Governmental Agency. • Mission <ul style="list-style-type: none"> - to help the growth and competitiveness of production systems. <p>IPI draws up its programme of activities in compliance with the requirements of the Ministry of Industry with the view of executing the Government's economic policies, and also via agreements with other member associations, namely business organizations, banks and the Chambers of Commerce, which are the main beneficiaries of the afore-stated policies.</p>
Registry Information	<ul style="list-style-type: none"> • Year of Establishment 1994
	<ul style="list-style-type: none"> • Address IPI - Institute for the Industrial Promotion Viale M. Pilsudski, 124 00197 Rome Italy Tel. +39 06 809721 Fax +39 06 8072898
	<ul style="list-style-type: none"> • Web Site http://www.ipi.it
	<ul style="list-style-type: none"> • E-mail info@ipi.it (general contact) marzetti@ipi.it (contact person for INSME)
	<ul style="list-style-type: none"> • Contact Person (Representative in the INSME General Assembly) Mr. <i>Luigi Corbò</i> Director General
Facts and Figures	<ul style="list-style-type: none"> • Budget/financial allocation <ul style="list-style-type: none"> - Association fees; - Funds from the Ministry of Productive Activities, based on annual programmes and activities; - Funds from central and local administrations and public organisations; - Services fees; - Donations; - Income from properties of the Institute.
	<ul style="list-style-type: none"> • International relationships (membership, collaboration,..)

	<p>IPI's activities are targeted to the Ministry of Industry and the other Central Administrations, Regions and Local Authorities, Employers' Associations and their territorial networks, Chambers of Commerce and Banks, Administrations of Partner Countries and their specialised Agencies as well as International Organisations, such as the European Commission, OECD and UNIDO. IPI is a member of TII, IASP, WASME, EURADA, the Arab-Italian Chamber of Commerce.</p>
	<ul style="list-style-type: none"> • Operational offices abroad <p>No offices abroad.</p>

General information related to services and projects

<p>Services and projects</p>	<ul style="list-style-type: none"> • Type of services provided - IPI provides technical advice and training to the central and peripheral Public Administration and to the Governments of partner countries in the consultation, design, realisation and management of: <ul style="list-style-type: none"> ▪ Industrial policies; ▪ Incentive tools and policies; ▪ European programmes and initiatives; ▪ Technology transfer networks: RIDITT (www.riditt.it) and INSME (www.insme.org). - In the framework of multilateral and bilateral international cooperation, IPI supports and gives technical advice to the Administrations and governments of partner countries for: <ul style="list-style-type: none"> ▪ The design and implementation of multilateral cooperation programmes and initiatives promoted by the EU, OECD, UN and other international organisations; ▪ The implementation of programmes defined by the Euro-mediterranean Ministerial Conferences for the realisation of a free trade zone by 2010, as well as the initiatives within the framework of the "Bologna Process" aimed at promoting the role of SMEs in the global economy; ▪ The planning and realization of industrial development programmes to set up and strengthen governmental agencies of scope; ▪ The design and implementation of industrial cooperation programmes by regional administrations.
	<ul style="list-style-type: none"> • Method for the supply of services - Off and on-line; - Secondment of staff; - Internships.



Ministry of Economy

General Information

	<ul style="list-style-type: none"> • Type of Institution Public Body. • Mission The mission is to develop and strengthen SMEs as a mainstay for the sustainable growth of economy. The Mexican Ministry of Economy aims to create the best conditions to strengthen the competitiveness in domestic and international market of all Mexican enterprises. To draw up a new entrepreneurial development policy that promotes the creation and consolidation of productive projects that contribute to economic growth. The objective of the Undersecretariat for SME's (Or Ministry Department for SME) is to design, foster and promote programmes and tools to develop SME's, to enhance the entrepreneurial culture and to create jobs. The strategies are: <ul style="list-style-type: none"> - Promote a legal and regulatory environment that facilitates the entrepreneurial development; - An easy access to finance SMEs through the promotion of a new credit culture, the creation of security funds and the development of non-banking financial intermediaries; - Promote entrepreneurial training administrative skills, oriented to improve the competitiveness; - Promote management innovation, modernisation and technological development into the SMEs; - Develop regions and productive sectors through the promotion of entrepreneurial association outlines, as well of the drive for production investments; - Rebuild and develop productive chains to strengthen the domestic and external market, the promotion of businesses in the national market, and the consolidation and promotion of exportable goods.
Registry Information	<ul style="list-style-type: none"> • Year of Establishment 31 March, 1917
	<ul style="list-style-type: none"> • Address Av. Insurgentes Sur #1940, 10° Piso Col. Florida C.P. 01030 Distrito Federal (D.F.) Mexico Tel: + 52 55 52296100, Ext. 3811 or 3812 Fax: + 52 55 52296109
	<ul style="list-style-type: none"> • Web Site http://www.economia.gob.mx
	<ul style="list-style-type: none"> • E-mail

	<p>rociov@economia.gob.mx (general address) iorneas@economia.gob.mx (address of the INSME contact)</p>
Facts and Figures	<ul style="list-style-type: none"> • Contact Person (Representative in the INSME General Assembly) Mr. <i>Iván Ornelas Díaz</i> Director of International Relations Ministry of Economy
	<ul style="list-style-type: none"> • Budget/financial allocation 100% public funding • Operational offices abroad The Mexican Ministry of Economy has 7 offices abroad: Geneva, Brussels, Paris, Singapore, Montevideo, Ottawa and Washington.



Polish Agency for Enterprise Development – PAED

General Information

	<ul style="list-style-type: none"> • Type of Institution The Polish Agency for Enterprise Development (PAED) is a government agency reporting to the Minister of the Economy and Labour. • Mission The objectives of the Agency include the implementation of economic development programmes, particularly in the areas of: <ul style="list-style-type: none"> - small and medium-sized enterprise development; - exports; - regional development; - utilisation of modern technologies; - job creation, human resources development, and combating of unemployment.
Registry Information	<ul style="list-style-type: none"> • Year of Establishment The agency was created pursuant to the Act on the establishment of the Polish Agency for Enterprise Development of 9th November 2000.
	<ul style="list-style-type: none"> • Address Panska St. 81/83 00-834 Warsaw Poland Tel: + 4822 432 80 80 Fax: + 4822 432 86 20
	<ul style="list-style-type: none"> • Web Site http://www.parp.gov.pl
	<ul style="list-style-type: none"> • E-mail biuro@parp.gov.pl (general address) d_szewczyk@parp.gov.pl (address of the INSME contact)
	<ul style="list-style-type: none"> • Contact Person (Representative in the INSME General Assembly) Mr. <i>Dariusz Szewczyk</i> Deputy of Chief Executive Officer
Facts and Figures	<ul style="list-style-type: none"> • Budget/financial allocation 98% funded by the State budget and 2% funded through its own business activity

General information related to services and projects

Services and projects	<ul style="list-style-type: none"> • Type of services provided The objectives of the Agency include the implementation of economic development
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programmes, particularly in the areas of:

- small and medium-sized enterprise development;
- exports;
- regional development;
- utilisation of modern technologies;
- job creation, human resources development, and combating of unemployment.

These objectives are executed through the following activities:

- issuing grants for SMEs and institutions supporting enterprise development, as well as providing loans for innovative initiatives;
- provision of consulting and expert services;
- provision of training for entrepreneurs, SME employees, the unemployed, central, regional and local government, as well as social partners;
- facilitation of entrepreneurs' access to know-how, economic information, studies and analyses.

National Agency for Small and Medium-Sized Enterprise and Co-operatives – NASMEC

General Information

	<ul style="list-style-type: none"> • Type of Institution Governmental Body under the direct co-ordination of the Prime-Minister of Romania • Mission NASMEC's purpose is to implement the Government's program of SMEs, cooperatives and domestic trade development. The Basic functions of <u>NASMEC</u> are: <ul style="list-style-type: none"> - <u>Strategic function</u>: defining, developing and implementing development strategies and programs for small and medium-sized enterprises and cooperatives, as well as domestic trade development and harmonisation strategies; - <u>Regulating function</u>: creating the legal and institutional framework required for achieving objectives and implementing programs in its sector of activity; - <u>Management function</u>: managing state budget and non-budget funds and distributing such funds for the development of the SMEs, cooperatives and domestic trade sectors; - <u>Representation function</u>: representing Romania nationally and internationally in its field of activity; - <u>State authority function</u>: supervising the enforcement of legal provisions in its field of activity. <p>According to the Government's programme, NASMEC has set certain objectives that it is pursuing in the SMEs, domestic trade and cooperatives sectors.</p>
Registry Information	<ul style="list-style-type: none"> • Year of Establishment NASMEC was established by the Government Decision No. 753 / 2003, and took over the organisational structure, all the attributions and functions of The Ministry for Small and Medium-Sized Enterprises and Cooperatives. • Address No.11, Poterași St., Sector 4 Bucharest Romania Tel: + 40 21 335 26 20/+40 21 335 26 32 Fax: + 40 21 336 18 43 • Web Site http://www.mimmc.ro • E-mail florin.rosu@mimmc.ro (INSME contact person) • Contact Person (Representative in the INSME General Assembly) Mr. Florin Ioan Roșu

	Deputy Director Strategies and Policies for SMEs and European Integration Department
Facts and Figures	<ul style="list-style-type: none"> • Budget/financial allocation <p>100% public funding</p>
	<ul style="list-style-type: none"> • International relationships (membership, collaboration,..) <ul style="list-style-type: none"> - Founding Member of INSME Association; - WASME; - OECD Observer; - EPMC Observer; - WIPO; - UNCTAD; - UNECE; - UEAPME; - Balcanic Centre among SMEs; - Ministry of Economic Affairs of the Land Baden Wuerttemberg, Germany; - Ministry of Economy from Albany; - Polish Agency for Enterprise Development – PAED; - Small and Medium Industry Development Organization – KOSGEB, Turkey; - Serbian Agency for the Development of SMEs and Entrepreneurship; - Ministry of Cooperatives and Small and Medium Enterprises, Republic of Indonesia; - Agency for SMEs, Uruguay. - EURECNA CAN Veneto, Italy; - GTZ, Germany; - GWZ, Stuttgart, Germany; - HWK, Koblenz, Germany.
	<ul style="list-style-type: none"> • Operational offices abroad <p>No offices abroad</p>

General information related to services and projects

Services and projects	<ul style="list-style-type: none"> • Type of services provided <ul style="list-style-type: none"> - Information, training, counselling and consultancy for SMEs - Strategies and policies for SMEs and EU integration - Programmes administration and monitoring for SMEs sector - Technical Assistance in territory - Financial support and access to finances for SMEs - Legislation for SMEs - Social Dialogue - Business Oportunities - Fairs for SMEs and Economic Missions organizing - International Co-operations - Co-ordination of EU Charter for Small Enterprises implementing - Co-ordination of the Advisory Committee for SMEs Development - Partnership with Public Institutions - Colaboration with Support Institutions for Private Sector Development - Consultation with Advisory Bodies
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Research and Development National Institute for Textile and Leather - INCDTP

General Information

	<ul style="list-style-type: none"> • Type of Institution Public/Governmental Body • Mission
Registry Information	<ul style="list-style-type: none"> • Year of Establishment The Research-Development National Institute for Textile and Leather – Bucharest was founded in concordance with the Governmental Decision HG 1304/23.11.1996; it functions complying the model of public capital administration, according to Law no. 51/1996, being coordinated by Education and Research Ministry.
	<ul style="list-style-type: none"> • Address 16, Lucretiu Patrascanu St, Sector 3 030508 Bucharest Romania Tel: +40 21 3404928 Fax: +40 21 3405515
	<ul style="list-style-type: none"> • Web Site http://www.certex.ro
	<ul style="list-style-type: none"> • E-mail certex@ns.certex.ro (general address) visilean@ns.certex.ro (address of the INSME contact)
	<ul style="list-style-type: none"> • Contact Person (Representative in the INSME General Assembly) Dr. <i>Emilia Visileanu</i> General Director
Facts and Figures	<ul style="list-style-type: none"> • International relationships (membership, collaboration,..) INCDTP is affiliated to various international and national associations such as: <ul style="list-style-type: none"> - TTG – Textile Group on themes from Thessalonic – Greece; - SCCR – International Federation of Textile Chemists and Colorists Associations and Society of Colorists Chemists in Romania; - IULTCS – International Union of Leather Chemists; Association of Leather Chemists USA; - TESTEX - RUND TEST – International Organization Switzerland International Organization specialized in carrying out inter-lab tests in view of accreditation inter-lab tests in view of accreditation and maintaining of their accreditation; - EARMA – European Association of Managers and Research Administrators; - UITIC – International Union of Technicians in Shoe Industry; - EURIS – European Union of Research Institutes for Shoes;

	<ul style="list-style-type: none"> - TANNET – European Network of Leather Shoe Industry; - ATEROM – Association of Romanian Textile Specialists; - UCIC – Hemp and Flax Central Union in Romania; - FEPAIUS – Federation of Patronages in Light Industry; - TRICONTEXT – Knitting Patronage Organization; - PRCP – Romanian Patronage in Research and Design; - ASRO – Romanian Association for Standardization; - RENAR – National Network of Accreditation in Romania; - Romanian Society of Chemists and Technicians in Leather Industry; - COTANCE – Union of Leather Dressers in Romania.
	<ul style="list-style-type: none"> • Operational offices abroad <p>No offices abroad</p>

General information related to services and projects

Services and projects	<ul style="list-style-type: none"> • Type of services provided <p>RESEARCH – DEVELOPMENT ACTIVITIES</p> <ul style="list-style-type: none"> - Basic fundamental and oriented research - Applied researches for drawing up and accomplishing Generic Technologies meant for supporting these applied researches in the field of: <ul style="list-style-type: none"> ▪ Chemistry ▪ Filtering processes ▪ Individual protective equipment ▪ Agriculture ▪ Woven and non-woven textiles, leather and leather substitute of technical use ▪ Implantable medical articles, made of collagen textile materials, plastic materials and composites for the improvement of surgical and therapeutic medical operations ▪ Designing and performing systems and equipment for the material defense ▪ Designing and performing laboratory apparatus and equipment for textile industry - Elaboration of studies and applied researches having in view the reshipment retechnologization and mordernization of the textile, leather and footwear enterprises - Elaboration of strategies, diagnosis and forecast studies - Studies and applied research meant for recovering, recycling and redenring valuable the textile, leather and leather substitute waste, by obtaining intermediary or final products. <p>PRODUCTION</p> <p>Carrying out single and small low production articles havind special destinations: implantable medical articles, individual protective equipment, component parts and sanogenetic footwear, biomaterials for pharmacy and cosmetics, auxiliary products for the leather industry and semi finished leather products with special finishings, laboratory devices for testing and controlling textile materials according to international standards.</p> <p>OTHER ACTIVITIES</p> <ul style="list-style-type: none"> - Elaboration and revision of standards - Specialized technical assistance and consulting - Providing textile and leather enterprises with scientific and technological assistance - Quality testing and certification of the textile and leather-footwear products - Publishing of specialized magazines, technical manuals, prospoectuses, bulletins and norms - Training for technical staff and researchers in the textile and leather field, by organizing improvement and specialization courses and probations, including
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scholarships, seminars, conferences and symposiums.

Agence sénégalaise pour l'innovation technologique - ASIT

General Information

	<ul style="list-style-type: none"> • Type of Institution Public body. • Mission To promote inventions, technological innovations and technology transfer. Centre of competences for small and medium enterprises and industries. They also follow projects owners in technological innovations and inventions, either produced, processed or services. Priority will be given to projects dealing with natural resources promoting economic growth and employment.
Registry Information	<ul style="list-style-type: none"> • Address 72, Boulevard de la Republique- Dakar Boite postale 14275 Dakar Peytavin Senegal Tel.: +221 849 1383 Fax: +221 842 3850
	<ul style="list-style-type: none"> • Web Site <i>Not available yet</i>
	<ul style="list-style-type: none"> • E-mail asit@sentoo.sn (general address) (address of the INSME contact)
	<ul style="list-style-type: none"> • Contact Person (Representative in the INSME General Assembly) Dr. <i>Cheikh Oumar Anne</i> Director General
Facts and Figures	<ul style="list-style-type: none"> • Budget/financial allocation 100% public funding
	<ul style="list-style-type: none"> • Operational offices abroad No offices abroad

SERBIA

Serbian Association of SMEs – SASME

General Information

	<ul style="list-style-type: none"> • Type of Institution National NGO. An independent, non-profit and non-governmental association of small and medium enterprises, privately owned. • Mission The goal of the Association is to develop entrepreneurship on the territory of the Republic of Serbia and enabling direct communication with entrepreneurs and international financial European and worldwide centers.
Registry Information	<ul style="list-style-type: none"> • Year of Establishment 2001
	<ul style="list-style-type: none"> • Address 11000 Beograd Strumicka 79 Serbia Tel.: + 381 652241727 Fax: +381 11 3442672
	<ul style="list-style-type: none"> • Web Site http://www.srb-smeasoc.org
	<ul style="list-style-type: none"> • E-mail vukadin@srb-smeasoc.org (address of the INSME contact)
	<ul style="list-style-type: none"> • Contact Person (Representative in the INSME General Assembly) Mr. <i>Vukadin Velimir</i> President
Facts and Figures	<ul style="list-style-type: none"> • Budget/financial allocation 100% private.
	<ul style="list-style-type: none"> • International relationships (membership, collaboration,..) The Association is member of the following institutions: <ul style="list-style-type: none"> - EU SME (Association of the Small and Medium size enterprises of the European Union); - UEAPME (European Association of Craft, Small and Medium-Sized Enterprises); - Member of the LEED Partners Club - 2004
	<ul style="list-style-type: none"> • Operational offices abroad No offices abroad

Association of Industrials and Entrepreneurs of Serbia and Montenegro

General Information

	<ul style="list-style-type: none"> • Type of Institution Business Association • Mission <ul style="list-style-type: none"> - Encouragement and liaison between the most prosperous businessmen of the State Union of S&M in order to undertake the significant action - the domain of development of particular economic branches and investments in accordance with the principles of European conception and operation; - systematic promotion and protection of private initiative, private property and a market economy; - support and encouragement of the development and progress of invention and innovation, creation of own technological Innovations
Registry Information	<ul style="list-style-type: none"> • Year of Establishment <ul style="list-style-type: none"> - 2000
	<ul style="list-style-type: none"> • Address Bulevar Nikole Tesle 42 A 11070 Belgrade Serbia Serbia and Montenegro Tel:+381 11 301 3941 Fax: +381 11 301 3953
	<ul style="list-style-type: none"> • Web Site http://www.industrijalci.com
	<ul style="list-style-type: none"> • E-mail udruzenje.industrijalaca@mobtel.co.yu (general address) milan.jevtic@dialog.fes.org.yu (INSME contact person)
	<ul style="list-style-type: none"> • Contact Person (Representative in the INSME General Assembly) <i>Mr. Milan Jevtic</i> Special Adviser
Facts and Figures	<ul style="list-style-type: none"> • Budget/financial allocation 100% of Private Funding
	<ul style="list-style-type: none"> • Operational offices abroad No offices abroad.



National Technology Transfer Centre – NTTC

General Information

	<ul style="list-style-type: none"> • Type of Institution Public/Governmental body. The NTTC is a Department of Trade & Industry (the dti) initiative and programme. Within 2 to 3 years the NTTC will be established as a stand-alone legal entity and its scope of activities could also be increased. Although the NTTC will be generating some of its own funding, the dti will be the main funder. • Mission The NTTC promotes and facilitates the transfer of technology, which is appropriate, effective and competitive through the provision of: <ul style="list-style-type: none"> - Specialist services and advice through its networks to industry and - Bridging finance on favourable terms to SMMEs. <p>Services will officially start in February/March 2005.</p>
<p>Registry Information</p>	<ul style="list-style-type: none"> • Year of Establishment A document entitled “<i>The Facilitation of Technology Transfer by means of a Government Sponsored Agency</i>” was released by the South African Department of Trade and Industry (the dti) in 1999 and in which the need for the establishment of a technology transfer facility in South Africa was outlined. The document offered the following conclusions: <ul style="list-style-type: none"> - With the increase in industrial development and the role of technology to support sustainable economic growth an increase in “technology trade” (technology imports and exports) will be experienced; - The transfer of energy efficient, environmentally responsible and cleaner production technologies will become essential for sustainable industrial and economic growth; - Many companies, especially SMEs, need a wide range of appropriate services with regard to technology transfer. - <p>The dti decided in November 2002 to continue with the establishment of such a technology transfer facility in SA and a MoA was signed between the dti and the CSIR in February 2003. The project has been assigned to the Manufacturing and Materials Technology Division (M&Mtek) of the CSIR. The MoA and Addendum thereto captures the broad understanding under which the NTTC should be established by the CSIR as the agent of the dti It is proposed that the implementation process of the NTTC be managed by a Steering Committee until such time that the NTTC Management Committee has been appointed.</p> <p>A Centre manager was appointed in may 2004 and additional staff will be appointed at the end of 2004.</p> <p>The full-time staff compliment for the first year of operations will be:</p> <ul style="list-style-type: none"> - Centre Manager - Technology Transfer Manager - Administrative Centre Secretary / PA

	<ul style="list-style-type: none"> - Financial/Commercial Manager - Techno Economist (more than one depending on needs) – reporting to the TT Manager - Administrative Officer
	<ul style="list-style-type: none"> • Address c/o CSIR PO Box 395 Pretoria 0001 South Africa Tel: +27 12 841 3755 / +27 82 770 7569 Fax: +27 12 841 3110
	<ul style="list-style-type: none"> • Web Site http://www.nttc.org.za
	<ul style="list-style-type: none"> • E-mail plsteenkamp@csir.co.za (INSME contact person)
	<ul style="list-style-type: none"> • Contact Person (Representative in the INSME General Assembly) Mr. <i>Phillipus Laurens Steenkamp (Known as Laurie)</i> Centre Manager
Facts and Figures	<ul style="list-style-type: none"> • Budget/financial allocation 100% public funding (Department of Trade and Industry – DTI) The NTTC currently uses the financial resources of the Council for Scientific and Industrial Research – CSIR. DTI transfers funds to the NTTC through CSIR. There is a budget for the NTTC operations and there is a budget (Technology Transfer Fund) to assist SMEs pay for technology transfer costs.
	<ul style="list-style-type: none"> • International relationships (membership, collaboration,..) Joined INSME in June 2004 and are having discussions with a Chinese group in Shanghai.
	<ul style="list-style-type: none"> • Operational offices abroad No offices abroad.

General information related to services and projects

Services and projects	<ul style="list-style-type: none"> • Type of services provided The DTI have proposed that the following services should be rendered by the NTTC in its role within the technology transfer Network in the short to mid term: <ul style="list-style-type: none"> - Provide a technology sourcing (In-transfer of technology), evaluation, assessment, auditing, selection, negotiating and drafting of agreements service related to technology transfer to industry in South Africa through local and international expert networks and in collaboration with synergistic initiatives; - Provide a technology transfer training service to industry in South Africa through existing education and training institutions in close collaboration with SETA – Sector Education and Training Authority; - Matchmaking (Out-transfer of technology) between technology sellers and buyers and appropriate financial institutions using a defined process and network
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solution;

- Provide a Financial Assistance scheme;
- Provide a technology advisory service to industry in South Africa through existing networks;
- Provide a technology transfer club.



Network of Technological Institutes from the Region of Valencia – REDIT

General Information

	<ul style="list-style-type: none"> • Type of Institution It is a private no profit association; a Regional Network of Technological centres which includes the 16 Technological Institutes of the Valencian Region. REDIT is based on the private sector, because it was originated by SME associations, sectoral associations, with the sponsorship of the regional government, and also because of its internal management system – the technological institutes are non-profit private associations. • Mission <ul style="list-style-type: none"> - To improve the capacity of the Technological Centres for the launching of innovation, development and research projects; - To provide advanced technology services and - To promote the diffusion of the technology culture. <p>The Network acts as an information hub, facilitator and integrator system aimed at supporting innovation as well as an important interface, establishing links between public institutions, universities and enterprises. The networks covers traditional sectors (textile, footwear,..) as well as the IST technologies, with regional, national and international activities thanks to its active participation in international networks and it provides high added value R&D and technological services.</p>
Registry Information	<ul style="list-style-type: none"> • Year of Establishment Created in April 2001, through the Regional Department for Industry, Commerce and Tourism and the sponsorship of the Technology and Science regional Office.
	<ul style="list-style-type: none"> • Address C/ Colón, 66-3^a 46004 Valencia Spain Tel: +34 96 196 12 62 Fax: +34 96 196 12 60
	<ul style="list-style-type: none"> • Web Site http://www.redit.es
	<ul style="list-style-type: none"> • E-mail redit@redit.es (general address) bruno.broseta@redit.es (address of the INSME contact)
	<ul style="list-style-type: none"> • Contact Person (Representative in the INSME General Assembly) Dr. <i>Bruno Broseta Dupré</i> Director

Facts and Figures	<ul style="list-style-type: none"> • Budget/financial allocation <p>The financial allocation is 10% from the Spanish government, 10% from EU, 30% from the Regions and 50% from firms</p>
	<ul style="list-style-type: none"> • International relationships (membership, collaboration,..) <p>It is a member of the “<i>Federación Española de Entidades de Innovación y Tecnología – FEDIT</i>” (the Spanish Federation of Innovation and Technology Bodies), which links different organisations interested in developing the “Spanish system of Science, Technology and Enterprise”</p>
	<ul style="list-style-type: none"> • Operational offices abroad <p>REDIT is a network comprised of more than 24 technology Units, both at the regional and national levels. Its scope goes far away taking into consideration international cooperation agreements with Latin America, Africa, the Euro-Mediterranean Region and Asia.</p> <ul style="list-style-type: none"> - These Technology Institutes are generally located nearby the enterprises while the technical unit is situated in other areas; - Headquarters: Valencia; - Regional Offices: Delegations & Other Institutes Collaboration; - International Offices: Delegations & Other Institutes Collaboration.

General information related to services and projects

Services and projects	<ul style="list-style-type: none"> • Type of services provided <p>The Network offers a complete high added portfolio of technological and innovation services:</p> <ul style="list-style-type: none"> - R&D projects (technological diffusion and transfer; regional, national and international projects); - Advanced technological services (Environment, quality, management and product design, information society); - Information, training and studies. <p>Online Services:</p> <ul style="list-style-type: none"> - Sectoral & Technical Information; - Legal & Normalisation Information; - Associates registration and information; - eLearning; - Benchmarking.
	<ul style="list-style-type: none"> • Method for the supply of services <ul style="list-style-type: none"> - General Services are included in the fee; - Specific developments or services are personalised.

Spanish Federation of Innovation and Technology Organisations – FEDIT

General Information	
	<ul style="list-style-type: none"> • Type of Institution <p>The Spanish Federation of Innovation and Technology Organisations (known by its Spanish initials, FEDIT) is a private, not-profit association, bringing together organisations dedicated to the enhancement of enterprise competitiveness through technology development and innovation.</p> <p>The majority of private Spanish TCs are FEDIT members.</p> <ul style="list-style-type: none"> • Mission <p>The FEDIT mission is to serve the Spanish economy as a whole, with the aim of raising the entire society's standard of living, in qualitative and quantitative terms:</p> <ul style="list-style-type: none"> - Co-operate actively in the promotion, efficiency, and co-ordination of Spain's Science, Technology, and Business System. - Stimulate joint actions and exchange of knowledge and experience among associates, so that this activity benefits the country's productive infrastructure. <p>Establishing itself as a consultant and instrumental agent serving the technological policy of public administrations and enterprises.</p>
Registry Information	<ul style="list-style-type: none"> • Year of Establishment <p>12 September 1996</p>
	<ul style="list-style-type: none"> • Address <p>Juan Ramón Jimenez 43, 1º Izq 28036 Madrid Spain Tel.: + 34 91 350 28 75 Fax: + 34 91 350 53 71</p>
	<ul style="list-style-type: none"> • Web Site <p>http://www.fedit.es</p>
	<ul style="list-style-type: none"> • E-mail <p>informacion@fedit.es (general address) internacional@fedit.es (address of the INSME contact)</p>
	<ul style="list-style-type: none"> • Contact Person (Representative in the INSME General Assembly) <p>Mr. <i>Iñigo Segura Díaz de Espada</i> General Manager</p>
Facts and Figures	<ul style="list-style-type: none"> • Budget/financial allocation <p>Agregated figures from its 62 members are: Budget of more than 283 million euro: Proceeding from:</p> <ul style="list-style-type: none"> - 283,000 technological actions involving 18,000 companies. - 3,500 continuing education courses for 20,200 students. - 3,700 in-house R&D projects. - 8,300 R&D&I projects under contract to 4,400 companies.

	Funding from 30,000 client companies provided to FEDIT's 5,000 researchers and technical personnel.
	<ul style="list-style-type: none"> • International relationships (membership, collaboration,..) <p>Member of EARTO Executive Board Member of CICET (Presidency and Secretariat being held at FEDIT)</p>

General information related to services and projects

Services and projects	<ul style="list-style-type: none"> • Type of services provided <p>Generally, FEDIT members are active in all areas related to generating, developing, transferring, and disseminating technological innovation to business. They supply business services involving:</p> <ul style="list-style-type: none"> - I&TD projects; - Consulting and technical assistance ; - Technology dissemination; - Industrial quality, standardisation and certification; - Information; - Training; - International co-operation ; - New industrial activities. <p>In short, an integrated package of specialised and effective technological services aimed at Spain's productive infrastructure, and open to international co-operation.</p> <ul style="list-style-type: none"> • Industrial Sectors covered <p>Energy, Automotive Industry, Railway Transport, Building, Food, Fishing, Biotechnology, Chemical Industry, Aeronautics and Space, Forging and Steel Industry, Shoe and Leather Industry, Toy Industry, Furniture, Packaging Industry, Paper Industry, Naval, Textile, Telecommunications, Software and Electronics, Optics, Appliances Industry, Ceramics and Machine Tool Industry.</p>
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State Secretariat for Economic Affairs – SECO

General Information

	<ul style="list-style-type: none"> • Type of Institution Administrative unit of the Swiss government attached to the Federal Department for Economic Affairs. • Mission In terms of domestic policy, SECO acts as an interface between business, social partners and economic policy. It supports the regionally and structurally balanced development of the economy and ensures the protection of employees. SECO contributes to the prevention and tackling of unemployment and thereby to the upholding of social peace. A further concern for SECO is to provide support for competitive conditions for Switzerland as a location for business. SECO also helps to assure access to all markets for Swiss goods and services. In terms of foreign trade policy, SECO is active in the shaping of efficient, fair and transparent rules for the world economy. SECO represents Switzerland in the large multilateral trade organisations as well as in international negotiations.
Registry Information	<ul style="list-style-type: none"> • Year of Establishment 2000
	<ul style="list-style-type: none"> • Address Gurtengasse, 3 CH-3003 Berne Switzerland Tel: + 41 31 3237209 Fax: + 41 31 3231211
	<ul style="list-style-type: none"> • Web Site http://www.seco.admin.ch
	<ul style="list-style-type: none"> • E-mail info@seco.admin.ch (general address) christian.weber@seco.admin.ch (address of the INSME contact) Dannie.jost@gmx.com (assistant)
Facts and Figures	<ul style="list-style-type: none"> • Budget/financial allocation 100% public funding
	<ul style="list-style-type: none"> • International relationships (membership, collaboration,..) With regard to international organisations, the International Trade Centre (ITC) and

	<p>notably the World Bank's Information for Development (infoDev) program are SECO's strategic partners. The World Bank launched the infoDev program in 1995, aimed at assisting developing countries in introducing and using modern information technologies.</p>
	<ul style="list-style-type: none">• Operational offices abroad <p>No offices abroad</p>



Agency for the Promotion of Industry– API

General Information

	<ul style="list-style-type: none"> • Type of Institution API is a public institution under the aegis of the Ministry of Industry, Energy and Small and Medium enterprises. • Mission Implementation of the Government policy for the promotion of manufacturing industry and related services, with the following objectives: <ul style="list-style-type: none"> - Promote and strengthen economic activities towards the development of services and industry; - Encourage the creation of companies, mainly small and medium-size enterprises, within the framework of the regional development programme; - Promote technological innovation and modernisation of enterprises and stimulate investments through research and assistance to both Tunisian and foreign promoters.
Registry Information	<ul style="list-style-type: none"> • Year of Establishment 1973
	<ul style="list-style-type: none"> • Address 63 Rue de Syrie 1002 Tunis Belvedere Tunisia Tel.: +216 71 79 30 38 Fax: + 216 71 78 87 55
	<ul style="list-style-type: none"> • Web Site http://www.tunisianindustry.nat.tn
	<ul style="list-style-type: none"> • E-mail api@api.com (general address) mounir.zalila@email.ati.tn (address of the INSME contact)
	<ul style="list-style-type: none"> • Contact Person (Representative in the INSME General Assembly) Mr. <i>Mounir Zalila</i> Deputy General Manager
Facts and Figures	<ul style="list-style-type: none"> • Budget/financial allocation 100% public funding
	<ul style="list-style-type: none"> • International relationships (membership, collaboration,..) INSME, ANVAR (France), IPI (Italy), ANDI (Algeria), ANPME (Morocco)
	<ul style="list-style-type: none"> • Operational offices abroad

	No offices abroad
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General information related to services and projects

Services and projects	<ul style="list-style-type: none"> • Type of services provided <p>The Agency for the Promotion of Industry's One-Stop Window assists on all administrative and legal formalities necessary for company incorporation. The One-Stop Window services are destined to resident and non resident, Tunisian and foreign promoters who develop investment projects in Tunisia.</p> <p>Services:</p> <ul style="list-style-type: none"> - Training for company creators; incubators management - Task Force - Industry Modernisation and Upgrading; - Studies; project ideas identification, partnership and subcontracting - Industrial information; Assistance to entrepreneurs, coaching - The API - New Information Technologies Package.
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Small and Medium Industry Development Organisation – KOSGEB

General Information

	<ul style="list-style-type: none"> • Type of Institution Non-profit public organisation, linked to the Ministry of Industry and Trade. • Mission KOSGEB is the organisation responsible for the growth and development of SMEs in Turkey. Its mission is: <ul style="list-style-type: none"> - to support and supply services to prepare SMEs and entrepreneurs for global competition in order to provide contribution to economic and social development of the country - to ensure SMEs to be trademarks in order to move them to international markets - to establish and manage Technology Centres, Development Centers, Technoparks, Consultancy Centres and Institutes to support Research & Development activities of small and medium enterprises and to contribute to the improvement of efficiency in industry and to implement technical assistance and support programs and projects on such matters as modernization, production, management, marketing, information gathering, exportation.
Registry Information	<ul style="list-style-type: none"> • Year of Establishment Established in 1990 with a special Act. No: 3624.
	<ul style="list-style-type: none"> • Address KOSGEB Başkanlığı, MKEK Binası, 11. Kat 06330 Tandogan/Ankara Turkey Tel: +90 312 21 2 23 82 Fax: +90 312 21 2 25 08/ +90 312 215 28 13
	<ul style="list-style-type: none"> • Web Site http://www.kosgeb.gov.tr
	<ul style="list-style-type: none"> • E-mail kos@kosgeb.gov.tr (general address) aozyasar@kosgeb.gov.tr (address of the INSME contact)
	<ul style="list-style-type: none"> • Contact Person (Representative in the INSME General Assembly) Mrs. <i>Ayşe Ozyasar</i> Director of European Union and International Relations Directorate
Facts and Figures	<ul style="list-style-type: none"> • Budget/financial allocation 100% public funding
	<ul style="list-style-type: none"> • International relationships (membership, collaboration,..) KOSGEB, as a non-profit organization, attributes great importance to the international relations and internationalization of the Turkish SMEs.

	<p>"International Relations Coordination Division" has been established in order to coordinate the existing relations in a more systematic way and expand the relations by establishing new and potential relationships with our counterparts all over the world. One of the main objectives of the International Relations Division is to create opportunities for the SMEs for joint ventures and cooperations with their foreign colleagues by means of business trips, fairs, workshops, trainings and international events.</p>
	<ul style="list-style-type: none"> • Operational offices abroad <p>No offices abroad</p>

General information related to services and projects

<p>Services and projects</p>	<ul style="list-style-type: none"> • Type of services provided <p>The main activity fields of the departments are briefly given as follows:</p> <ul style="list-style-type: none"> - Regional and Sectoral Analysis; - Regional and Local Development Projects; - Local Economic Development Programmes; - Small Industry Regional Operation Plans; - Investment and Management Consultancy; - Entrepreneurship Support System; - Technological Research and Development activities ; - Support on establishment of business and development; - Programmes and Projects for special target groups; - Analysis with respect to sectors and countries; - Foreign capital/mutual investment consultancy; - Inter business cooperation Programmes; - Market Research and Export Improvement; - Financing; - Economic and Strategical Researching; - Training and Consultancy; - EU Programs and Projects; - Improving foreign relations with Institutions related to industry and SMEs; - Laboratories. <p>KOSGEB provides services on production, marketing, quality control, machinery and equipment support, technology development, training, information supply, it realises wide spectrum projects and prepares the appropriate conditions for the individual projects.</p> <p>KOSGEB provides extensive development services and applies support programs through its Market Research and Export Promotion Center, Regional Development Center, Entrepreneurship Development Center, Financing Center, Training and Consultancy Center, Economic and Strategic Researches Center together with 26 Small Enterprise Development Centers-İGEMs, 12 Technology Development Centers-TEKMERs and 10 Laboratory Centers which operate in 22 provinces.</p> <p>Internet Offices are put into operation by KOSGEB in the industrial regions especially for the benefits of SMEs who don't have internet connection and aim to raise awareness towards internet, eCommerce and their benefits.</p> <p>The Euro-InfoCenter - EIC is established in the organisational framework of KOSGEB is the focal point providing SMEs with the necessary information in technical, financial and commercial matters.</p>
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ABIGEM EU Business Centre Izmir

General Information

	<ul style="list-style-type: none"> • Type of Institution EU Business centre. Single Intermediary. • Mission To provide practical support, information and advisory support to start-up entrepreneurs and SMEs in the region. To provide business advice, consulting, internationalisation and training services to local entrepreneurs, SMEs managers, business associations and support institutions.
Registry Information	<ul style="list-style-type: none"> • Year of Establishment Under the aegis of the European Union with the support of TOBB and EBSO locally, the İzmir Business Centre was established in 2002.
	<ul style="list-style-type: none"> • Address Atatürk Organize Sanayi Bölgesi, Mustafa Kemal Atatürk Bulv. No:42 Çiğli, İzmir Turkey Tel: +90 232 328 19 84-86 Fax: +90 232 328 19 90
	<ul style="list-style-type: none"> • Web Site http://www.abigem.org
	<ul style="list-style-type: none"> • E-mail izmir@abigem.org (general address) vkunt@abigem.org (address of the INSME contact)
	<ul style="list-style-type: none"> • Contact Person (Representative in the INSME General Assembly) Mr. <i>Vedat Kunt</i> Business Centre Director
Facts and Figures	<ul style="list-style-type: none"> • Budget/financial allocation Using the resources provided by ABIGEM by the European Commission and TOBB , the Turkish beneficiary organisation. No private funding.
	<ul style="list-style-type: none"> • International relationships (membership, collaboration,..) The Izmir Business Centre is part of a network of three EU business centres in Turkey and a network of EU business centres with similar objectives in Syria, Lebanon, Jordan, Egypt, Morocco, Tunisia, Malta and Cyprus.

	<ul style="list-style-type: none"> • Operational offices abroad <p>No offices abroad.</p>
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General information related to services and projects

<p>Services and projects</p>	<ul style="list-style-type: none"> • Type of services provided - Start-up – Entrepreneurship - Financial Management - Human Resources Management - Business Growth - Marketing - Internationalisation (export development) - Special Multi discipline Projects <ul style="list-style-type: none"> *Development of Sectoral Foreign Trade Companies together with the Undersecretariat of Foreign Trade *Training the Teachers in Entrepreneurship and Project Management together with the Ministry of Education
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ABIGEM EU Business Centre Gaziantep

General Information

	<ul style="list-style-type: none"> • Type of Institution EU Business Centre. Single Intermediary. • Mission To support SMEs to enter the Global market in order to increase competitive advantage and sustainability in the Global market, by giving consultancy services. To provide business advice, consulting, internationalisation and training services to local entrepreneurs, SMEs managers, business associations and support institutions.
Registry Information	<ul style="list-style-type: none"> • Year of Establishment ABIGEM Gaziantep has been started in March 2002 to give services with its 14 personnel and continuing with the support of EU, TOBB, GTO and Local Chambers.
	<ul style="list-style-type: none"> • Address Gazimuhtarpaşa Bulvarı Değirmişem No: 27 Şehitkamil27090 Gaziantep Turkey Tel: +90-342-215 44 46 (pbx) Fax: +90-342-215 44 99
	<ul style="list-style-type: none"> • Web Site http://www.abigem.org
	<ul style="list-style-type: none"> • E-mail gaziantep@abigem.org (general address) htetik@abigem.org (address of the INSME contact)
	<ul style="list-style-type: none"> • Contact Person (Representative in the INSME General Assembly) Ms. <i>Hulya Tetik</i> Business Centre Director
Facts and Figures	<ul style="list-style-type: none"> • Budget/financial allocation Using the resources provided to ABIGEM by the European Commission and TOBB, the Turkish beneficiary organisation. No private funding.
	<ul style="list-style-type: none"> • International relationships (membership, collaboration,..) The centre functions in close co-operation with other business support organisations.
	<ul style="list-style-type: none"> • Operational offices abroad No offices abroad.

General information related to services and projects

Services and projects	<ul style="list-style-type: none">• Type of services provided<ul style="list-style-type: none">- Consultancy- Training- Information Services
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ABIGEM EU Business Centre Kocaeli

General Information

	<ul style="list-style-type: none"> • Type of Institution EU Business Centre. Single Intermediary. • Mission To provide business advisory, consulting, internationalisation and training services to local entrepreneurs, SMEs managers, business associations and support institutions.
Registry Information	<ul style="list-style-type: none"> • Year of Establishment 2002
	<ul style="list-style-type: none"> • Address Kocaeli sanayi Odasi Binasi, Fuar Ici, 41040 Izmit, Kocaeli Turkey Tel.: +90 262 323 08 56 Fax: +90 262 321 90 70
	<ul style="list-style-type: none"> • Web Site http://www.abigem.org
	<ul style="list-style-type: none"> • E-mail kocaeli@abigem.org (general address) havdan@abigem.org (address of the INSME contact)
	<ul style="list-style-type: none"> • Contact Person (Representative in the INSME General Assembly) Mr. <i>Hakan Avdan</i> Business Centre Director
Facts and Figures	<ul style="list-style-type: none"> • Budget/financial allocation Using the resources provided to ABIGEM by the EU and TOBB , the Turkish beneficiary organisation. No private funding.
	<ul style="list-style-type: none"> • Operational offices abroad No offices abroad

General information related to services and projects

Services and projects	<ul style="list-style-type: none"> • Type of services provided Consultancy and Training
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INTERNATIONAL ORGANISATIONS AND NGOS



Commission on Science and Technology for Sustainable Development in the South - COMSATS

General Information

	<ul style="list-style-type: none"> • Type of Institution International inter-governmental organisation • Mission The Mission of COMSATS entails bringing about sustainable socio-economic development in the South, through building capacities in, and making judicious use of, science and technology applications, by instituting South-South and North-South collaborations and exchange. As extracted from the International Agreement of the Commission, the Mission of COMSATS has been translated into the following Objectives: <ul style="list-style-type: none"> - To sensitize the countries in the South to the centrality of science and technology in the development process, to the adequate allocation of resources for research and development, and to the integration of science and technology in the national and regional development plans; - To support the establishment of a Network of International Science and Technology Centres for Sustainable Development in the South; - To support other major initiatives, designed to promote indigenous capacity in science and technology for science-led sustainable development, and to help mobilize long-term financial support from international donor-agencies and from Governments / Institutions in the North and the South, to supplement the financing of international scientific projects in the South; - To provide leadership and support for major North-South and South-South cooperative schemes in education, training and research, such as the proposal to set up programmes of scholarships for research at centres of excellence in the South; - To support the relevant programmes and initiatives of major scientific organizations working for the development and promotion of science and technology in the South.
Registry Information	<ul style="list-style-type: none"> • Year of Establishment The foundation-conference of COMSATS that was held at Islamabad on 4th & 5th <u>October, 1994</u>, attracted representation from thirty-six countries. The participants included twenty-two Ministers, members of the diplomatic community of Islamabad and representatives of international organizations, like UNESCO, UNIDO, UNEP, and the World Bank. The conference decided that the Headquarters / Secretariat of the Commission would be based permanently at Islamabad, Pakistan, and the Head of State of Pakistan would act as the first Chairperson of the forum. It was agreed that the host-government, Pakistan, would provide for the operational and administrative expenses of the Secretariat, while the development programmes of the Commission would be supported and financed through Technical Assistance Fund, formed of membership-contributions, income from services, and international grants/project-funds.
	<ul style="list-style-type: none"> • Address

	<p>Comsats headquarters 4th floor Shahrah-e-Jamhuriyat G-5/2 Islamabad Pakistan Tel.: +92 051 921 4515-17 Fax: +92 051 921 6539</p>
	<ul style="list-style-type: none"> • Web Site Http://www.comsats.org.pk
	<ul style="list-style-type: none"> • E-mail web@comsats.org.pk (general address) drhakistan@comsats.net.pk (address of the INSME contact)
	<ul style="list-style-type: none"> • Contact Person (Representative in the INSME General Assembly) <i>Mr Hameed Ahmed Khan</i> Executive director
Facts and Figures	<ul style="list-style-type: none"> • Budget/financial allocation Government of Pakistan provides the operational and administrative expenses of the secretariat and the development programmes of the commission are supported and financed through technical assistance fund, formed of membership contributions, income from services and international grants/projects-funds.

General information related to services and projects

Services and projects	<ul style="list-style-type: none"> • Type of services provided In view of the changing national/regional priorities and expanding <u>areas of expertise</u> of the COMSATS Network of Centres of Excellence, the focused areas get revised from time to time <ul style="list-style-type: none"> - Network of International Science and Technology Centres - Workshops/Seminars - Sponsorship for Scientific Activities - Research and Development - Postgraduate Scholarships - Expert Exchange Programme - Internet for Development - Information Technology Institutes/Centres - Programmes for Renewable Energy - Development of Small and Medium Enterprises (SMEs) - Distance Learning - COMSATS' Membership Campaign - Working Partnerships - Publications - Future Plan
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European Association of Innovating SMEs - EurExcel

General Information

	<ul style="list-style-type: none"> • Type of Institution International Non Governmental Organisation • Mission EurExcel, the European Association for SME and Supply Chain Innovation, is a world leading association that acts to bring together innovative firms with leading technology developers across Europe. This powerful network offers companies access to customer partner, engineers and scientists with a range of depth and competence able to deliver innovative, robust and reliable solutions to almost any technological opportunity or threat. Its goal is to help firms conceive, create, develop and deliver to market new offerings that are better differentiated, by providing smarter, more flexible, more e-business enabled, and more functional products that deliver to the customer a step change in added value.
Registry Information	<ul style="list-style-type: none"> • Year of Establishment
	<ul style="list-style-type: none"> • Address Rue Breydel, 40 Brussels Belgium Tel: +32 22 35 86 22 Fax: +32 22 35 86 86
	<ul style="list-style-type: none"> • Web Site http://www.eurexcel.org
	<ul style="list-style-type: none"> • E-mail info@eurexcel.org (general address) ian.baird@eurexcel.org (INSME contact person)
	<ul style="list-style-type: none"> • Contact Person (Representative in the INSME General Assembly) Dr. <i>Ian Baird</i> Technical Officer
Facts and Figures	<ul style="list-style-type: none"> • Budget/financial allocation Membership to EurExcel for SMEs and Trade Associations is currently free. EurExcel receives funding to carry out its initiatives for supporting SMEs with leading edge scientific and technological knowledge. It also manages a Research & Technology Network across Europe that is subscription based.

	<ul style="list-style-type: none"> • Operational offices abroad <p>EurExcel has one office abroad at: Pera Innovation Park, Leicestershire, United Kingdom.</p>
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General information related to services and projects

Services and projects	<ul style="list-style-type: none"> • Type of services provided <p>Membership at EurExcel provides:</p> <ul style="list-style-type: none"> - Advice on the most appropriate sources of, and best ways to access National and EU Funding for technology development and innovation; - Technology and Solutions Searching within a network of 25,000 scientists and engineers; - Access to a knowledge portal through which Members can network with other Members across Europe to identify suppliers, generate business leads and develop technology partnerships; - A regular e-bulletin on new technology based business opportunities in the your sector and large company research activity with which to partner and share exploitation opportunities; - A regular newsletter detailing Members innovation success stories and providing insights into markets, technology and management thinking around them, along with opportunity to partner in exploitation opportunities; - Free one day executive briefings and seminars on how to innovate and increase business value; - Facilitated SME participation into the European Commissions, Sixth Framework Programme including Integrated Projects the new F6 instrument with over €6bn of funding available, as well as special SMEs focussed funding schemes; - Online access to thousands of abstracted articles on a wide range of management and technical issues updated monthly; - Online access to technology watch world wide.
	<ul style="list-style-type: none"> • Method for the supply of services <p>Online and offline</p>

International Organisation for Knowledge Economy and Enterprise Development – IKED

General Information

	<ul style="list-style-type: none"> • Type of Institution IKED is an independent, non-profit association and international organisation focusing on the emerging issues of the knowledge-based economy. • Mission IKED strives to link the primary actors forming the knowledge-based economy: government, industry and academia, facilitating international networks and policy-making forums and leading projects and forming recommendations to turn policies into action.
Registry Information	<ul style="list-style-type: none"> • Year of Establishment 2001
	<ul style="list-style-type: none"> • Address Stortorget 29, 211 34 Malmö Sweden Tel: + 46 (0) 40 17 65 00 Fax: +46 (0) 40 17 65 01
	<ul style="list-style-type: none"> • Web Site http://www.iked.org
	<ul style="list-style-type: none"> • E-mail info@iked.org (general address) thomas.andersson@iked.org (address of the INSME contact)
	<ul style="list-style-type: none"> • Contact Person (Representative in the INSME General Assembly) Mr. <i>Thomas Andersson</i> President Vice President of the INSME Association
Facts and Figures	<ul style="list-style-type: none"> • Budget/financial allocation The core funding is provided by the Swedish Government, the City of Malmö and the Region of Skåne. IKED also receives project based funding tied to the different activities undertaken within the organisation. The funding is in general public however some members and partners are private. IKED's core sponsors are in the hosting region and the Nordic countries. It receives contributions from member institutions, co-operating international and national organisations, as well as programme-specific support.
	<ul style="list-style-type: none"> • International relationships (membership, collaboration,..) The core platform of IKED is the Nordic region, consisting of Denmark, Finland, Iceland, Norway, and Sweden Outside the Nordic area, institutions from a

	<p>considerable number of countries in other parts of the world have established Membership or various forms of partnership with IKED. Arrangements for such co-operation are currently further developed and an upgraded framework for co-operation will be presented in the near future.</p>
	<ul style="list-style-type: none"> • Operational offices abroad <p>No offices abroad</p>

General information related to services and projects

<p>Services and projects</p>	<ul style="list-style-type: none"> • Type of services provided <p>IKED leverages its experience and close contact with the Nordic countries, along with a genuinely global network of affiliated senior experts around the world, to provide an alternative view on policy issues stemming from KBE. Areas include: learning for life, regional and national innovation systems, health and environment, enterprise development and SMEs, entrepreneurship, venture capital, cluster development and the application of information and communication technology (ICT) for development.</p> <p>In addition to mobilizing and enhancing Nordic expertise, IKED engages in activities that support the successful integration of an expanded European Union, and is an active partner supporting structural reforms in various countries around the world.</p> <ul style="list-style-type: none"> - IKED develops programs that involve prime policy makers, government agencies, private sector associations, NGOs, research institutes and other relevant stakeholders - IKED bridges between abstract reasoning to practical, real-world reform processes where activities are designed and implemented in parallel.
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International Society for Professional Innovation Management – ISPIM

General Information	
General Information	<ul style="list-style-type: none"> • Type of Institution Private non profit organisation. The International Society for Professional Innovation Management (ISPIM) is a worldwide network of Academics, Business Leaders, International Consultants and other professionals involved in Innovation Management. • Mission ISPIM's main goals are the development of know-how on Innovation Management, and the creation, implementation and diffusion of effective related skills and techniques for the mutual benefit of ISPIM Members and for the enhancement of the economic systems and quality of life in the member countries. The fulfilment of our mission is achieved through: <ul style="list-style-type: none"> ▪ International Conferences; ▪ National and International Research Projects and Joint Business Activities; ▪ Publications.
Registry Information	<ul style="list-style-type: none"> • Year of Establishment ISPIM has its origins in an initiative taken by Prof. Knut Holt at the University of Trondheim in 1970s. He started and organised a programme of comparative cross-cultural studies on Needs Assessment and Information Behaviour: the NAIB Program. The objective was to present an array of tools, as well as guidelines for their practical application for the assessment of user needs in the product innovation processes. During the NAIB Project an international group formally founded ISPIM in Trondheim, Norway in June 1983. ISPIM has since then succeeded in developing a strong international network, leading to professional cooperation across nations and cultures. • Address P.O.Box 18 Worley Manchester - M281XP England Tel: +44 161 703 9411 Fax: +44 161 703 9412 • Web Site http://www.ispim.org • E-mail info@ispim.org (general address) bitran@ispim.org (address of the INSME contact) • Contact Person (Representative in the INSME General Assembly) Mr. <i>Iain Bitran</i> President

Facts and Figures	<ul style="list-style-type: none">• International relationships (membership, collaboration,..) <p>ISPIM is strongly committed in the international cooperation with outstanding European and non-European Societies, active in the area of Innovation and Technology Management, for example, TII, PDMA, ENDEC, IVI and APCTT. ISPIM focuses on this form of cooperation and is therefore committed to look for collaborative opportunities with complementary organisations.</p>
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Latin American Technological Information Network – RITLA

General Information	
Registry Information	<ul style="list-style-type: none"> • Type of Institution It is a regional governmental organisation devoted to enhance the cooperation among its member countries and other regional and friendly countries, in the field of science and technology. RITLA is also known by its English initials, LATIN. • Mission RITLA endeavors to operate as a regional discussion forum for the diffusion of scientific and technological information and also to build an infrastructure for the different national networks in its member and associate countries.
	<ul style="list-style-type: none"> • Year of Establishment RITLA was established on October 26, 1983 within SELA- the Latin American Economic System and is opened to all SELA members which is practically all Latin American and Caribbean countries. Its founding members are Argentina, Brazil, Mexico, Nicaragua and Venezuela. RITLA was conceived in the 1960s, when the Latin American Council of SELA – Latin American Economic System - seated in Caracas, realized the importance of the exchange of information about science and technology and adopted Resolution n. 36. A plenipotentiary meeting was held in Brasilia, on October 26, 1983, where the representatives of Argentina, Brazil, Mexico, Nicaragua and Venezuela signed RITLA's "Constitutive Act". The Brazilian Ministry of Foreign Affairs was made the depositor of this Act which, on the side of Brazil, once approved by the Brazilian Congress through the Legislative Decree n. 83, of December 11, 1989, was ratified and made public by the Brazilian Government through the Presidential Decree n. 99.204, dated April 6, 1990 (Brazil's Official Journal of April 9, 1990). The governments of the other member countries have done likewise on different dates. The Act is open to all SELA members, namely all Latin American and Caribbean countries, several of which, even though they are not yet members of RITLA, take part in its activities and/or are in contact with RITLA's Central Nucleus. On 1996 Panama adhered to RITLA and on 1998 Argentina relinquished its membership. RITLA became active on April 28, 1995, when the 1st Ordinary Meeting of its Director Council, took place in Caracas. On this occasion, it adopted its first yearly Action Plan and elected Ambassador Carlos Alberto de Azevedo Pimentel, from Brazil, as its <i>pro tempore</i> Executive Director (his position was ratified at the 2nd Ordinary Meeting of the Director Council, held in Mexico on April 1996).
	<ul style="list-style-type: none"> • Address Rua Mena Barreto, 161 – Botafogo Rio de Janeiro – CEP: 22271-100 Brazil Tel: +55 21 2536 1856 Fax: +55 21 25379391 • Web Site http://www.ritla.net/

	<ul style="list-style-type: none"> • E-mail aalbuq@terra.com.br (address of the INSME contact)
Facts and Figures	<ul style="list-style-type: none"> • Contact Person (Representative in the INSME General Assembly) Mr. <i>Alvaro Albuquerque Junior</i> Executive Director INSME Award Juror
	<ul style="list-style-type: none"> • Budget/financial allocation 100% public funding of proportional contributions from its member countries according to the contribution schedule adopted by SELA/Latin American economic system. At present, US\$100,000.00 are granted by proportional contributions of the members countries according to the contribution schedule.
	<ul style="list-style-type: none"> • International relationships (membership, collaboration,..) RITLA may conduct international cooperation projects and make use of domestic and foreign resources, such as those of UNDP, UNESCO, UNIDO and other UN agencies.

General information related to services and projects

Services and projects	<ul style="list-style-type: none"> • Type of services provided <ul style="list-style-type: none"> - Support the development of the infrastructures and the technological information systems of its member countries, as well as their information technology; - Stimulate, foster and consolidate the technological information exchange between its member countries; - Support projects for the reinforcement of national and regional capacities of generating national technologies; - Support and develop the capacity of its member countries in the fields of research, selection, negotiation, evaluation, adaptation and utilisation of imported technologies; - Stimulate the formation and habilitation of the human resources necessary for the technological development of its member countries; - Foster the exchange of technical-economic information and of information technologies capable of reinforcing the ties between the corresponding offer and demand; - Foster the technological cooperation between its member countries by way of the diffusion of existing opportunities and other actions which respond to the problems and challenges of the regional cooperation; - Set operative ties with other systems or networks of technological information and national, international, regional or sub-regional technologies of information.
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Norwegian Institute for Studies in Research and Higher Education, Centre for Innovation Research – NIFU STEP

General Information

	<ul style="list-style-type: none"> • Type of Institution International NGO. • Mission The mission of NIFU STEP is to be a resource centre for studies of the relationships between development of knowledge, technological change, and economic growth and development.
Registry Information	<ul style="list-style-type: none"> • Year of Establishment STEP was established as an independent research group in 1991. It was formerly established as a foundation in 1994 after an initiative from the Norwegian Research Council. On May 1st 2004, STEP (Centre of Innovation Research) merged with NIFU (Norwegian Institute for Studies in Research and Higher Education). The new institute is called NIFU STEP (The Norwegian Institute for Studies in Research and Higher Education, Centre for Innovation Research).
	<ul style="list-style-type: none"> • Address Hammersborg torg 3 N-0179 Oslo Norway Tel: +47 22 86 80 21 Fax: +47 22 86 80 49
	<ul style="list-style-type: none"> • Web Site http://www.step.no
	<ul style="list-style-type: none"> • E-mail per.koch@step.no (INSME contact person)
	<ul style="list-style-type: none"> • Contact Person (Representative in the INSME General Assembly) Mr. <i>Per Koch</i> Deputy Director
Facts and Figures	<ul style="list-style-type: none"> • Budget/financial allocation 20% of the funding is a grant from the Norwegian Research Council. The remaining 80% is from taking part in tenders. Nearly all of their clients are public bodies in Norway, other Scandinavian countries and the EU.
	<ul style="list-style-type: none"> • International relationships (membership, collaboration,..) NIFU STEP has developed an extensive international network and every research program is based on contact with similar institutes and political authorities abroad. A large part of NIFU STEP's research portfolio is undertaken as a part of different international research consortiums.

	<ul style="list-style-type: none">• Operational offices abroad <p>No offices abroad.</p>
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Organisation for Security and Cooperation in Europe - OSCE

General Information	
Registry Information	<ul style="list-style-type: none"> • Type of Institution <p>International Organisation.</p> <ul style="list-style-type: none"> • Mission <p>The Organisation for Security and Co-operation in Europe (OSCE) is the largest regional security organisation in the world with 55 participating States from Europe, Central Asia and North America. It is active in early warning, conflict prevention, crisis management and post-conflict. OSCE takes a comprehensive approach to security by working in the politico/military, economic/environmental and human dimensions.</p> <p>In the economic and environmental dimension, the OSCE focuses on issues such as trafficking in human beings, money laundering, environmental degradation, good governance and SME development with the aim to address potential threats to security and enhance national and regional stability.</p>
	<ul style="list-style-type: none"> • Year of Establishment <p>The OSCE was created in the early 1970s under the structure of the Conference on Security and Co-operation in Europe (CSCE) to serve as a multilateral forum for dialogue and negotiation between East and West. The 1994 Budapest Summit, recognized that the CSCE was no longer a simple Conference, and changed its name to the OSCE. This gave the Organization a new political impetus and was also a reflection of its institutional development since the end of the Cold War.</p>
	<ul style="list-style-type: none"> • Address <p>Kaerntner Ring 5-7 Vienna 1010 Austria Tel.: +43 1 514 36 151 Fax: +43 1 514 36 96</p>
	<ul style="list-style-type: none"> • Web Site <p>http://www.osce.org</p>
	<ul style="list-style-type: none"> • E-mail <p>pm-ceea@osce.org; pm-ext-coop@osce.org (general addresses) Helen.santiagofink@osce.org (INSME contact person)</p>
Facts and Figures	<ul style="list-style-type: none"> • Contact Person (Representative in the INSME General Assembly) <p>Ms. <i>Helen Santiago Fink</i> Senior Economic Affairs Officer Office of the Coordinator of OSCE Economic and Environmental Activities</p>
	<ul style="list-style-type: none"> • Budget/financial allocation <p>The OSCE budget is funded by its 55 member states.</p>
	<ul style="list-style-type: none"> • International relationships (membership, collaboration,..)

	<p>OSCE works in partnership with the following organisations:</p> <ul style="list-style-type: none"> - United Nations; - Council of Europe; - NATO; - European Union; - Other organisations: links with economic and financial organizations and institutions, particularly with the United Nations Economic Commission for Europe (UNECE), the European Bank for Reconstruction and Development (EBRD), the Organization for Economics Co-operation and Development (OECD), and the European Commission, have increased significantly since the appointment in 1998 within the OSCE Secretariat of a Co-ordinator of Economic and Environmental Activities. <p>The OSCE also maintains interface with intergovernmental groupings formed on a subregional basis by participating States. Among such sub-regional groupings reference can be made to the Central European Initiative (CEI), the Council of Baltic Sea States (CBSS), the Black Sea Economic Co-operation Council (BSEC) and the Southeast Co-operative Initiative (SECI).</p>
	<ul style="list-style-type: none"> • Operational offices abroad <p>OSCE has offices (institutions) based in Warsaw and in the Hague as well as 18 missions and field activities through Southeast and Eastern Europe, Central Asia and the Caucasus.</p>

General information related to services and projects

<p>Services and projects</p>	<ul style="list-style-type: none"> • Type of services provided <p>Please see list at: http://www.osce.org/osceprojects/</p>
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United Nations Conference on Trade and Development - UNCTAD

General Information

	<ul style="list-style-type: none"> • Type of Institution International Organisation • Mission The mission and objectives of UNCTAD are: <ul style="list-style-type: none"> - Forging the links among international trade opportunities and development; - Ensuring coherence between national development strategies and global economic processes towards economic growth and development, particularly of developing countries; - Assisting developing countries to design and implement active policies for building productive capacity and international competitiveness and to support their efforts to attract and benefit more from FDI.
Registry Information	<ul style="list-style-type: none"> • Year of Establishment UNCTAD was established in 1964.
	<ul style="list-style-type: none"> • Address Palais des Nations 1211 Geneva 10 Switzerland Tel: +41 22 907 5495 Fax: +41 22 907 0122
	<ul style="list-style-type: none"> • Web Site http://www.unctad.org/
	<ul style="list-style-type: none"> • E-mail info@unctad.org (general address) tatiana.krylova@unctad.org (INSME contact person)
	<ul style="list-style-type: none"> • Contact Person (Representative in the INSME General Assembly) Mrs. <i>Tatiana Krylova</i> Head Investment and Enterprise Competitiveness Branch Division on Investment, Technology and Enterprise Development
Facts and Figures	<ul style="list-style-type: none"> • Budget/financial allocation UNCTAD is financed by the United Nations
	<ul style="list-style-type: none"> • Operational offices abroad No offices abroad



United Nations Educational, Scientific and Cultural Organization – UNESCO

General Information

	<ul style="list-style-type: none">• Type of Institution International Organisation• Mission The main objective of UNESCO is to contribute to peace and security in the world by promoting collaboration amongst nations through education, science, culture and communication. The purpose of the Science System Management Unit is two fold: capacity-building and policy advice in science and technology; promote university-industry-science partnership.
Registry Information	<ul style="list-style-type: none">• Year of Establishment The UNESCO was founded on 16 November 1945.
	<ul style="list-style-type: none">• Address 1 Rue Miollis 75732 Paris Cedex 15 France Tel: +33 1 45 68 10 00 / +33 1 45 68 35 71 Fax: +33 1 45 68 58 28
	<ul style="list-style-type: none">• Web Site http://www.unesco.org
	<ul style="list-style-type: none">• E-mail bpiweb@unesco.org (general contact) f.osotimehin@unesco.org (address of the INSME contact)
	<ul style="list-style-type: none">• Contact Person (Representative in the INSME General Assembly) Mr. <i>Folarin Osotimehin</i> Head Science Systems Management Unit
Facts and Figures	<ul style="list-style-type: none">• Budget/financial allocation The regular budget of UNESCO is constituted by the mandatory contributions from its Member States. The Organisation can also receive voluntary contributions from Member States or donor bodies for the implementation of its regular programme as approved by the General Conference or for the implementation of operational projects in the fields of competence of the Organization.

	<ul style="list-style-type: none"> • International relationships (membership, collaboration,..) <p>UNESCO promotes international co-operation among its 190 Member States and six Associate Members in the fields of education, science, culture and communication.</p>
	<ul style="list-style-type: none"> • Operational offices abroad <p>UNESCO has field offices in each region of the world: 18 in Africa, 6 in the Arab States, 14 in Asia, and 13 in Latin America.</p>

General information related to services and projects

<p>Services and projects</p>	<ul style="list-style-type: none"> • Type of services provided <p>UNESCO is the largest multi-disciplinary UN agency having about two thousand staff working in the fields of education, science (natural, social and human), culture and communication. There are programmes within the organisation on technical and vocational education, poverty reduction, cultural industries, science, technology and innovation policy which are of relevance to INSME programme to support micro, small and medium enterprises. The Science Systems Management Unit of the Division of Science Analysis and Policies is the hub through which UNESCO can collaborate with INSME. The Unit assists Member States to formulate and evaluate national science, technology and innovation policies and enhancing capacity building. In addition, the Unit runs UNISPAR, the partnership between university, research institutes and private companies (which are largely SMEs). The current thrust of the programme is to improve the policy competences of SMEs associations and build capacities for technological entrepreneurship in higher educational institutions and research institutes.</p>
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World Intellectual Property Organisation – WIPO

General Information	
Registry Information	<ul style="list-style-type: none"> • Type of Institution International organisation. With headquarters in Geneva, Switzerland, WIPO is one of the 16 specialised agencies of the United Nations system. • Mission Promoting the use and protection of works of the human spirit. With a staff of 917 people drawn from around the world, WIPO carries out many tasks related to the protection of intellectual property rights, such as administering international treaties, assisting governments, organisations and the private sector, monitoring developments in the field, harmonising and simplifying relevant rules and practices. In all that it does, the key words are: relevance, efficiency, communication and international cooperation.
	<ul style="list-style-type: none"> • Year of Establishment Like the Paris Convention, the Berne Convention set up an International Bureau to carry out administrative tasks. In 1893, these two small bureaux united to form an international organisation called the United International Bureaux for the Protection of Intellectual Property (best known by its French acronym BIRPI). Based in Berne, Switzerland, with a staff of seven officers, this small organisation was the predecessor of today's World Intellectual Property Organisation of today - a dynamic entity with 180 member states, a staff that now numbers 859 people, from 86 countries around the world, and with a mission and a mandate that are constantly growing. As the importance of intellectual property grew, the structure and form of the Organisation changed as well. In 1960, BIRPI moved from Berne to Geneva to be closer to the United Nations and other international organisations in that city. A decade later, following the entry into force of the Convention Establishing the World Intellectual Property Organisation, BIRPI became WIPO, undergoing structural and administrative reforms and acquiring a secretariat available to the member states. In 1974, WIPO became a specialised agency of the United Nations system, with a mandate to administer intellectual property matters recognised by UN member states. In 1978, the WIPO Secretariat moved into the headquarters building that has now become a Geneva landmark, with spectacular views of the surrounding Swiss and French countryside. WIPO expanded its role and further demonstrated the importance of intellectual property rights in the management of globalised trade in 1996, by entering into a cooperation agreement with the World Trade Organization (WTO).
	<ul style="list-style-type: none"> • Address 34, chemin des Colombettes, 1211 Genève 20 Switzerland Tel: + 41 22 338 9718 Fax: + 41 22 338 8760 • Web Site http://www.wipo.org

	<ul style="list-style-type: none"> • E-mail wipo.mail@wipo.int (general address) guriqbal.jaiya@wipo.int (address of the INSME contact)
Facts and Figures	<ul style="list-style-type: none"> • Contact Person (Representative in the INSME General Assembly) Mr. <i>Guriqbal Singh Jaiya</i> Director SMEs Division
	<ul style="list-style-type: none"> • Budget/financial allocation WIPO is largely self-financed – which is quite unusual among international organisations- as it generates more than 90% of its annual budget through its widely used international registration services, as well as through its publications, arbitration and mediation activities. The remainder comes from contribution by member states. In the 2002-2003 biennium, about 85 % (approximately 455 million) of the budget expenditure came from earnings of the registration systems. The remaining 15 % will come mainly from contributions from member states and sales of WIPO publications. All this income finances WIPO's operating expenditures, slightly over 340 million Swiss francs per year. The use of the registration systems has grown steadily over the last few years and that trend is expected to continue well into the new century. Long-term investments on office automation and headquarters premises are currently under way, financed by a special reserve fund. Contributions from member states are small. The five largest contributing countries each donate about one-half percent of the Organisation's budget each. The proposed budget for 2004-2005 amounts to Sfr638,800,000.
	<ul style="list-style-type: none"> • Operational offices abroad The number of member states belonging to WIPO now stands at 180 (over 90 % of the world's countries). Apart from its headquarters in Geneva, WIPO has offices in New York and Brussels.